



MANATEE COUNTY FLORIDA

February 2, 2009

TO: All Interested Bidders
SUBJECT: Invitation for Bid #09-0820CD
Palm Aire Community Landscaping

ADDENDUM #1

Bidders are hereby notified that this Addendum shall be acknowledged on page 27 of the Bid Form and made a part of the above named bidding and contract documents. Bids submitted without acknowledgment of the Addendum will be considered incomplete.

The following items are issued to add to, modify, and clarify the bid and contract documents. These items shall have the same force and effect as the original bidding and contract documents, and cost involved shall be included in the bid prices. Bids to be submitted on the specified bid date, shall conform with the additions and revisions listed herein.

1. **CHANGE** Bid Article D.08.D.1.a, Mulching, on page 20 of the bid documents to read as follows:

- 1) **Mulching**

- a) **Medians**- Cypress mulch shall be furnished and installed to maintain a three (3) inch depth on the medians at Palm Aire Drive West, Country Club Drive North, Tournament Boulevard, and Whitfield Avenue two (2) times per year to match the existing ground cover. White washed stone, no greater than one and one-half inch (1 ½") in diameter shall be furnished and installed to maintain a three (3) inch depth on the medians at Country Club Drive North two (2) times per year to match the existing ground cover.

No mulch or stone shall be installed on the tree trunk, it shall be installed a minimum of six (6) inches away from the trunk to prevent trunk damage. The CCM and Palm Aire Community liaison may direct additional installations at spot locations as necessary to maintain an acceptable appearance.

2. **CLARIFICATION** of vendor's responsibilities for shrubs maintenance under Bid Article D.10.A, Roadsides, and all sub articles on page 22 of the bid documents:

Where there is no sidewalk, the vendor is responsible for the maintenance of the shrubs. When a sidewalk exists, the vendor shall maintain the shrubs only if the shrubs are between the sidewalk and the County right of way.

Financial Management Department – Purchasing Division
1112 Manatee Avenue West, Suite 803, Bradenton, FL 34205
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3. **CLARIFICATION** of Bid Article D.08.B, Authorization for Chemical Maintenance Activities, on page 18 of the bid documents:

Because different fertilizers and/or insecticides will need to be used at different times based on soil conditions, it shall be the vendor's responsibility to **recommend** the type of fertilizer and/or insecticide to be used at the time of application(s) to the CCM for approval. The CCM will either approve the recommendation, or recommend a different type of fertilizer or insecticide to be used.

4. **CLARIFICATION** of Bid Articles D.08.C.1.d and D.08.C.2.d, Irrigation System, on page 19 of the bid documents:

The Palm Aire Community Liaison shall be the responsible party to check and inspect the irrigation system. The Palm Aire Community Liaison may coordinate with the vendor to be present at the time of inspection. As stated in the bid documents, the vendor shall be responsible only for repairs to damages caused by their operations.

5. **CHANGE** the first paragraph of Bid Article E.02, Bidders Qualifications, on page 25 of the bid documents to read as follows:

To be considered for award, the contractor shall meet the current definition of a "Local Business" as defined by Purchasing Ordinance 08-43 (Board Policy) and shall have maintained similar complexity of service, a full-time landscaping service for a minimum period of three (3) years and shall have sufficient personnel to accomplish the Work. Local business is defined as a business duly licensed and authorized to engage in the sale of goods and/or services to be procured, which has a place of business in Manatee County with full time employees at that location.

6. **DELETE** the Bid Form page 28 of the bid documents, and **ADD** the Revised Bid Form page 28 that is attached to this addendum.

END OF ADDENDUM #1

Bids will be received at Manatee County Purchasing, 1112 Manatee Avenue West, Bradenton, Florida 34205 until **Tuesday, February 10, 2009 at 1:00 PM.**

Sincerely,



R.C. "Rob" Cuthbert, C.P.M., CPPO
Purchasing Division Manager

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BID FORM- REVISED

(Submit in Triplicate)

RE: PALM AIRE COMMUNITY LANDSCAPING

1	<p>SCHEDULED MAINTENANCE</p> <p>Scheduled Services to be paid on a monthly basis- Weekly services March thru November, and bi-weekly services December thru February</p>	<p>Quantity</p> <p>45 cuts</p>	<p>Unit Price</p> <p>\$ _____</p>	<p>Extended Price</p> <p>\$ _____</p>
2	<p>The following prices shall be used when new locations, not identified in this bid, are to be added during the contract period.</p>			
	<p style="text-align: center;">TYPE OF SERVICE</p>	<p style="text-align: center;">Unit Of Measure</p>	<p style="text-align: center;">Unit Price</p>	
a	<p>Mow, Trim, Edge, Blow, Plant Beds, Tree; For Roadways and Medians</p>	<p style="text-align: center;">Acre</p>		
b	<p>Whitewash Stone, no greater than 1 1/2" diameter; for Roadways and/or medians</p>	<p style="text-align: center;">Acre</p>		
c	<p>Cypress Mulch; For Roadways and/or Medians</p>	<p style="text-align: center;">Square Foot</p>		
3	<p>NON-SCHEDULED MAINTENANCE</p> <p>The following prices are not included in the yearly total price above and are to be used on an as needed basis (per work authorization form attached) as authorized by the County Contract Manager.</p> <p>MARK UP - All material prices (trees, plants, sod, plugs, sprinkler materials, etc.) shall be at vendor's discounted price plus the Contractor's markup percentage of profit: (markup not to exceed 30% of cost): Note - Original material invoice to be submitted with request for payment.</p>	<p style="text-align: right;">% / percent markup</p>		
	<p>Removal of designated trees and/or stumps, diameter at 4 feet above ground level:</p>	<p style="text-align: center;">DIAMETER TO 12"</p>	<p style="text-align: center;">DIAMETER 12" TO 36"</p>	<p style="text-align: center;">DIAMETER OVER 36"</p>
a.	<p>Cut tree and grind stump 6" below ground level:</p>	<p>\$ _____</p>	<p>\$ _____</p>	<p>\$ _____</p>
b.	<p>Grind stump 6" below ground level:</p>	<p>\$ _____</p>	<p>\$ _____</p>	<p>\$ _____</p>
c.	<p>Cut and remove tree and stump:</p>	<p>\$ _____</p>	<p>\$ _____</p>	<p>\$ _____</p>
d.	<p>Cut and remove tree:</p>	<p>\$ _____</p>	<p>\$ _____</p>	<p>\$ _____</p>
e.	<p>Remove stump:</p>	<p>\$ _____</p>	<p>\$ _____</p>	<p>\$ _____</p>
4	<p>Removal of designated shrubs, diameter at base ground level of plant</p> <p>a. Complete shrub removal:</p> <p>Replacement of designated trees, shrubs and repair of damaged turf areas including watering:</p> <p>b. Cost Per hour:</p>	<p style="text-align: center;">DIAMETER TO 3"</p>	<p style="text-align: center;">DIAMETER 3" TO 6"</p>	<p style="text-align: center;">DIAMETER OVER 6"</p>
		<p>\$ _____</p>	<p>\$ _____</p>	<p>\$ _____</p>
		<p>\$ _____ / per hour</p>		