


MANATEE COUNTY GOVERNMENT

INTENT TO AWARD

SUBJECT Community Care for the Elderly (CCE) Homemaker Services	DATE POSTED June 20, 2013
PURCHASING REPRESENTATIVE Blair C. Getz, (941)749-3053	DATE CONTRACT SHALL BE AWARDED Seven days after posting date or soon thereafter
DEPARTMENT Community Services	CONSEQUENCES IF DEFERRED Delay in Services
SOLICITATION Request for Proposals #13-0581FL	AUTHORIZED BY  Melissa M. Wendel, CPPO Purchasing Official DATE June 20, 2013

ACTION DESIRED

Authorize the County Administrator or his designee to execute Agreements to provide Community Care for the Elderly (CCE) Homemaker Services with All Stat Home Health, Sarasota, Home Instead Senior Care, Bradenton and Southern Home Care Services, dba ResCare Home Care, Bradenton and Tidewell Home Health LLC dba Approved Home Health, Bradenton.

ENABLING/REGULATING AUTHORITY

Federal/State law(s), administrative ruling(s), Manatee County Comp Plan/Land Development Code, ordinances, resolutions, policy.)

Manatee County Code of Laws

BACKGROUND/DISCUSSION

- This Service is contingent upon the availability of funds from the West Central Florida Area Agency on Aging, Inc., the Manatee County Board of Commissioners of Manatee County, as County Lead Agency for Community Care for the Elderly (CCE) Homemaker Service to provide a clean, safe living environment to assist functionally impaired elderly person and to provide the following:
 1. Provide a supply of clean clothes and linens to a functionally impaired elderly persons.
 2. Provide the availability of food and medicines in the home for functionally impaired elderly persons.
 3. Prevent inappropriate institutionalization of functionally impaired elderly persons.
- Funding Source: State Grant
- See Page 2 for further discussion.

SUMMARY

RESULTS Authorization to execute Agreements with the selected firms

ATTACHMENTS: (List in order as attached)	INSTRUCTIONS TO BOARD RECORDS:
N/A	N/A
COST \$275,000 Annually	SOURCE (ACCT# & NAME) N/A
COMMENTS N/A	AMT./FREQ. OF RECURRING COSTS (ATTACH FISCAL IMPACT STATEMENT) N/A

- The RFP was advertised on the Manatee County website, in the Bradenton Herald and the Tempo News and was also provided to the Manatee County Chamber of Commerce for release to its members. Five (5) proposals were received.

All Stat Home Health – Sarasota
Home Instead Senior Care – Bradenton
Southern Home Care Services dba ResCare Home Care - Bradenton
Tidewell Home Health, LLC dba Approved Home Health – Bradenton
Utopia Home care, Inc – Tampa

- The Evaluation Committee Members consisted of:

Tracie Adams, Human Services Manager, Community Services Manager
Luz McQuiston, Senior Fiscal Analyst, Neighborhood Services Department
Blair Getz, Contracts Negotiator, Purchasing Division

- The Evaluation Committee convened on 6/5/2013 and determined that four (4) proposers should be selected for negotiations. Those firms, in alphabetical order, were:

All Stat Home Health – Sarasota
Home Instead Senior Care – Bradenton
Southern Home Care Services, dba ResCare Home Care - Bradenton
Tidewell Home Health, LLC, dba Approved Home Health – Bradenton

The four (4) firms selected have all the capabilities, resources, and experience required by the County and are staffed with professionals all of whom have the skills and expertise to adequately and successfully serve the Elderly as they provide the services required by the scope of services.

The remaining respondent listed below, although well qualified, was not selected based on a comparison of capabilities of the selected firms.

Utopia Home care, Inc – Tampa

- 6/18/13/13 the County Administrator authorized negotiation with the selected firms.
- 6/20/13/13 negotiations concluded resulting in Agreements and fee schedules that are acceptable to all parties and in the best interest of the County.
- This Agreement may be amended for two (2) additional periods, each of one (1) year.
- The estimated annual expenditure is \$275,000
- This Agreement is managed by the Community Services Department