

MANATEE COUNTY GOVERNMENT

INTENT TO NEGOTIATE

SUBJECT	Community Care for the Elderly (CCE) Homemaker Services	DATE POSTED	June 19, 2013 <i>SMA</i>
PURCHASING REPRESENTATIVE	Blair C. Getz, (941)749-3053	DATE CONTRACT SHALL BE AWARDED	To Be Determined After Negotiations
DEPARTMENT	Community Services	CONSEQUENCES IF DEFERRED	Delay in Services <i>Mimi W. Waller for</i>
SOLICITATION	Request for Proposals #13-0581FL	AUTHORIZED BY	Melissa M. Wendel, CPPO Purchasing Official
		DATE	June 19, 2013

ACTION DESIRED

Authorization to enter into negotiations with All Stat Home Health, Sarasota, Home Instead Senior Care, Bradenton and Southern Home Care Services, dba ResCare Home Care, Bradenton and Tidewell Home Health LLC dba Approved Home Health, Bradenton to provide Community Care for the Elderly (CCE) Homemaker.

ENABLING/REGULATING AUTHORITY

Federal/State law(s), administrative ruling(s), Manatee County Comp Plan/Land Development Code, ordinances, resolutions, policy.)

Manatee County Code of Laws

BACKGROUND/DISCUSSION

- This Service is contingent upon the availability of funds from the West Central Florida Area Agency on Aging, Inc., the Manatee County Board of Commissioners of Manatee County, as County Lead Agency for Community Care for the Elderly (CCE) Homemaker Service to provide a clean, safe living environment to assist functionally impaired elderly person and to provide the following:
 1. Provide a supply of clean clothes and linens to a functionally impaired elderly persons.
 2. Provide the availability of food and medicines in the home for functionally impaired elderly persons.
 3. Prevent inappropriate institutionalization of functionally impaired elderly persons.

- Funding Source: State grant
- See Page 2 for further discussion.

SUMMARY

RESULTS Authorization to enter into negotiations

ATTACHMENTS: (List in order as attached)

N/A

INSTRUCTIONS TO BOARD RECORDS:

N/A

COST \$275,000 Annually

SOURCE (ACCT# & NAME)

CCE Homemaker/1739001019-534000 - 9001019- 9111

AMT./FREQ. OF RECURRING COSTS (ATTACH FISCAL IMPACT STATEMENT)

COMMENTS N/A

N/A

- The RFP was advertised on the Manatee County website, in the Bradenton Herald and the Tempo News and was also provided to the Manatee County Chamber of Commerce for release to its members. Five (5) proposals were received.

All Stat Home Health – Sarasota
Home Instead Senior Care – Bradenton
Southern Home Care Services dba ResCare Home Care - Bradenton
Tidewell Home Health, LLC dba Approved Home Health – Bradenton
Utopia Home care, Inc – Tampa

- The Evaluation Committee Members consisted of:

Tracie Adams, Human Services Manager, Community Services Manager
Luz McQuiston, Senior Fiscal Analyst, Neighborhood Services Department
Blair Getz, Contracts Negotiator, Purchasing Division

- The Evaluation Committee convened on 6/5/2013 and determined that four (4) proposers should be selected for negotiations. Those firms, in alphabetical order, were:

All Stat Home Health – Sarasota
Home Instead Senior Care – Bradenton
Southern Home Care Services, dba ResCare Home Care - Bradenton
Tidewell Home Health, LLC, dba Approved Home Health – Bradenton

The four (4) firms selected have all the capabilities, resources, and experience required by the County and are staffed with professionals all of whom have the skills and expertise to adequately and successfully serve the Elderly as they provide the services required by the scope of services.

The remaining respondent listed below, although well qualified, was not selected based on a comparison of capabilities of the selected firms.

Utopia Home care, Inc – Tampa

- The estimated annual expenditure is \$275,000
- The above justifications are a generalized summary of major observations intended only to provide the County Administrator a sufficiently detailed overview of the main observations of a majority of Committee Members. Each Committee Member may have considered one or more facts or factors more or less important than other Committee Members when voting, and this summary of the Evaluation Committee's decision is not an attempt to exhaustively describe each of the relevant factors which motivated each of the Committee Members to select the rankings described.
- This Agreement is managed by the Community Services Department