



MANATEE COUNTY FLORIDA

August 21, 2012

TO: All Proposers

SUBJECT:

Request For Proposal (RFP) #12-1220FL
Property and Casualty Insurance Agent of Record Services for
Excess Property and Insurance

ADDENDUM #1

The following items are issued to add to, modify and clarify the Request For Proposal document. Proposals are to be submitted on the specified time and date due, in conformance with the additions and revision listed herein.

Questions and Responses:

1. Is the current agent on a Fee for Service contact now?

No.

2. If so, can the County provide a copy of the contact?

Is not applicable.

3. What is the total annual remuneration (Fee for Service) paid to the County's current Agent?

Is not applicable.

4. Does the agent remuneration include commission or fee earned by the wholesale brokers?

17% commission is paid in total to agent and broker.

Financial Management Department

Mailing Address: P. O. Box 1000 Street Address: 1112 Manatee Avenue West, Ste. 803, Bradenton, FL 34206-1000

WEB: www.myanatee.org * PHONE: 941.749.3014 * FAX: 941.749.3034

5. Can we get a schedule of insurance policies with renewal dates that the agent would be responsible for handling (renewing and marketing functions)?

The following documents are attached as follows:

Attachment "A" Boiler and Machine Policy
Attachment "B" Schedule of Insurance
Attachment "C" Flood Policy Declarations
Attachment "D" CSX Policies

6. Provide the names and titles of all committee members?

At this time the committee has not been appointed, however it will have the following departmental representation:

County's Attorney's Office
Risk Management Division
Purchasing Division

7. Is there a timeline established post the August 31st RFP due date for committee evaluation, potential oral presentations, on through contract award?

There is no established timeline however the County will attempt to complete this process in a rapid manner.

8. In addition to Property, what other lines of coverage are to be included in the scope of this RFP?

Coverage for Lake Manatee Dam under a separate policy, CSX liability policies for 5 location, crime and boiler & machinery coverage.

9. Please provide a copy of the current insurance schedule.

See all attachments.

10. Copy of current property program structure, including the names of carriers, amount of coverage and premium per layer.

See all attachments.

11. Please provide a copy of the primary property insurance policy.

See all attachments.

12. Is a copy of the County's current property Statement of Values available?

See attachment "E" Statement of Values.

13. What percentage of the County's property insurance program is placed using a wholesale insurance broker? Who is this wholesale broker(s)?

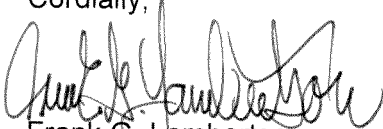
Agent is First Florida Insurance Brokers, World Risk Management. 17% total commission.

All attachments are available electronically, please forward an email request to frank.lambertson@mymanatee.org and I will forward it.

No additional questions will be considered after the issuance of this Addendum.

Proposals are to be prepared as instructed in this Request For Proposals and shall be received at Manatee County Purchasing Office, Suite 803, 1112 Manatee Avenue West, Bradenton, Florida, FL 34205 until **3:00 P.M., August 31, 2012**.

Cordially,



Frank G. Lambertson
Contracts Negotiator