

MANATEE COUNTY GOVERNMENT
NOTICE OF INTENT TO AWARD
A SINGLE SOURCE CONTRACT

SUBJECT/TITLE	CardConnect, LLC/ Payment Processing Services	DATE POSTED	MC Website _____
PROCUREMENT REPRESENTATIVE	Brooke Baker, CPPB, NIGP-CPP	DATE CONTRACT SHALL BE AWARDED	April 19, 2023
DEPARTMENT	Public Safety	REQUISITION NO.	R081585
AUTHORIZED BY	Jacob Erickson, Purchasing Official	SIGNATURE DATE	

NOTICE OF INTENT TO NEGOTIATE FOR AWARD

The Manatee County Procurement Division provides notice of its intent to award a single source contract to CardConnect, LLC for the provision of payment processing services.

ENABLING/REGULATING AUTHORITY

Federal/State Laws, Administrative Rulings, Manatee County Comp Plan/Land Development Code, Ordinances, Resolutions, Policy

Manatee County Code of Laws

BACKGROUND/DISCUSSION

The Manatee County Procurement Division has completed a due diligence review and intends to procure payment processing services from CardConnect, LLC without conducting a competitive solicitation process for the following reasons:

To meet the requirements of the Public Safety Department, Manatee County Government contracted with Digitech EMS Billing LLC via Agreement No. 22-TA004017BLS for Emergency Medical Services (EMS) Billing Services. The EMS billing services are provided via the Digitech billing technology platform. The Digitech platform requires third party payment processing services to process, accept, and transfer payments. CardConnect, LLC, powered by Pineapple Payments, is the sole company that was designated by Digitech EMS Billing LLC to provide the payment processing solution in coordination with the Digitech billing platform. Through collaboration and integration between CardConnect, LLC and Digitech EMS Billing LLC, the CardConnect payment processing solution is proven to be compatible with the Digitech billing platform. There are other companies that offer similar solutions; however, the compatibility of each solution with the Digitech billing platform is unknown. Therefore, procuring the payment processing solution from CardConnect, LLC will ensure compatibility with the existing Digitech billing platform.

Any company that believes it can provide these services must submit detailed information about its services to the Manatee County Procurement Division at purchasing@mymanatee.org no later than April 18, 2023.