

**MANATEE COUNTY GOVERNMENT  
NOTICE OF INTENT TO AWARD  
A SOLE SOURCE CONTRACT**

|                                   |                                     |                                       |  |
|-----------------------------------|-------------------------------------|---------------------------------------|--|
| <b>SUBJECT/TITLE</b>              | Port-A-Logic Software Update        | <b>DATE POSTED</b>                    | MC _____   |
| <b>PROCUREMENT REPRESENTATIVE</b> | Kelly Driscoll, Procurement Agent I | <b>DATE CONTRACT SHALL BE AWARDED</b> | March 27, 2025                                   |
| <b>DEPARTMENT</b>                 | Utilities                           | <b>CONSEQUENCES IF DEFERRED</b>       | Extended Downtime or Critical Failure of Systems |
| <b>TASK NO.</b>                   | 25-R086907KD                        | <b>AUTHORIZED BY DATE</b>             | Jacob Erickson, Purchasing Official              |

**NOTICE OF INTENT TO AWARD A SOLE SOURCE CONTRACT**

The Manatee County Procurement Division provides notice of its intent to award a sole source contract with a value of \$43,955.00 with EleMech, Inc. for the provision of Port-A-Logic Software Update.

**ENABLING/REGULATING AUTHORITY**

**Federal/State law(s), administrative ruling(s), Manatee County Comp Plan/Land Development Code, ordinances, resolutions, policy.**

Manatee County Code of Laws

**BACKGROUND/DISCUSSION**

Manatee County Procurement Division has completed a due diligence review and intends to procure Port-A-Logic Software Update from EleMech, Inc. without conducting a competitive solicitation process for the following reason(s).

Port-A-Logic is the enterprise system currently in use at the wastewater facilities for managing septage receiving stations and monitoring usages and billing. EleMech, Inc. is the sole provider of the proprietary software. To change software to another type would delay updates of current equipment and would cause additional expenses.

Any company that believes they can provide this good or service must provide, in writing, convincing technical data sufficient to support their position to the Manatee County Procurement Division at [purchasing@mymanatee.org](mailto:purchasing@mymanatee.org) no later than March 26, 2025 for evaluation and consideration.