

MANATEE COUNTY GOVERNMENT

INTENT TO AWARD

SOLICITATION NO./TITLE	20-R074255BLS Custom Rental Services (for Non-Catered Events)	DATE POSTED	MC _____ DS _____	CC _____ BIDSYNC _____
PROCUREMENT REPRESENTATIVE	Bonnie Sietman	PROJECTED AWARD DATE	December 10, 2020	
DEPARTMENT/DIVISION	Bradenton Area Convention and Visitor's Bureau	AUTHORIZED BY DATE	Jacob Erickson, Procurement Official	

NOTICE OF INTENT TO AWARD

The Manatee County Procurement Division provides notice of its intent to award contracts with Affairs in the Air, Inc. and U.S Tent Rental, Inc. for the provision of custom rental services (for non-catered events).

ENABLING/REGULATING AUTHORITY

Manatee County Procurement Ordinance, Sec 2-26.

BACKGROUND/EVALUATION

The County has requested proposals from qualified firms to furnish all equipment, labor, materials, supplies, licensing, transportation (delivery and pick-up), and other components necessary to provide Custom Rental Services (for non-catered events). The successful Proposer(s) shall be on a Facility list to provide rental of tents, linens, furniture, lighting and/or other décor for the facilities depending on their specific business during times when catering is not a part of the event.

The solicitation was advertised on the Manatee County website, and Periscope S2G. It was also provided to the Manatee County Chamber of Commerce, the Manasota Black Chamber of Commerce, Gulf Coast Builders Exchange, and Gulf Coast Latin Chamber of Commerce for release to its members.

Responses were received from the following firms:

1. Affairs in the Air, Inc., Bradenton, FL
2. U.S. Tent Rental, Inc., Sarasota, FL

EVALUATION COMMITTEE MEMBERS:

Bonnie Sietman – Procurement Team Leader,
Procurement Division, non-voting

Aimee Blenker – Travel Trade & Industry Relations
Manager, BACVB

Anna Pohl – Facility Manager, BACVB

Bruno Kapacinskas – Business Resource Manager, REO

EVALUATION SUMMARY:

The Evaluation Committee convened on November 24, 2020, and conducted final technical evaluations of the responsible, responsive, proposals received. The evaluation committee requested authorization to enter into Agreements with the following two firms:

1. Affairs in the Air, Inc.

2. U.S. Tent Rental, Inc.

RECOMMENDATION

The Evaluation Committee unanimously recommends award to the following firm(s):

- 1. Affairs in the Air, Inc.
- 2. U.S. Tent Rental, Inc.

ATTACHMENTS (List in order of attached)	None	NAME AND NUMBER OF FUNDING SOURCE	N/A
COST	Revenue Generating	FUNDS VERIFIED	N/A