

MANATEE COUNTY GOVERNMENT

SOLE SOURCE or NONCOMPETITIVE INTENT TO AWARD

SUBJECT	Advanced Registered Nurse Practitioner (ARNP) Services for Drug Court	DATE POSTED	MC 10/16/17 G.D.
PURCHASING REPRESENTATIVE	Charles Bentley, 749-3036	DATE CONTRACT SHALL BE AWARDED	Five business days after posting
DEPARTMENT	Court Administration	CONSEQUENCES IF DEFERRED	Higher ARNP services costs without meeting hourly and location requirements.
SOLICITATION	Task 17-R067465CB	AUTHORIZED BY DATE	Charles Bentley <i>CB</i>

NOTICE OF INTENT TO AWARD

Noncompetitive Award to AllCare Medical Centers PC to purchase ARNP physical and mental health services for evaluations and treatment of Drug Court clients totaling \$72,800.00 for the period October 2, 2017 through September 30, 2018.

ENABLING/REGULATING AUTHORITY

Manatee County Procurement Ordinance

Manatee County Code of Laws, Sections 2-26-40 & 2-26-45

BACKGROUND/DISCUSSION

- Manatee County advertised for an ARNP in the newspaper, online, and on our website.
- AllCare Medical Centers PC was the only vendor willing to take on the hours and locations necessary to have successful outcomes.
- This vendor will also provide statistical reports regarding clients' programs progress.

If a vendor believes this item is not a sole source or non-competitive procurement, Manatee County Purchasing Division requires prospective vendors provide information regarding their ability to supply the commodity or contractual services described prior to the date indicated for "date contract shall be awarded".

ATTACHMENTS (List in order of attached)	<ul style="list-style-type: none"> • Sole Source/Noncompetitive Purchasing Request form 	FUNDING SOURCE (Acct Number & Name)	0010014701-534000 <input checked="" type="checkbox"/> Funds Verified <input type="checkbox"/> Insufficient Funds
COST	\$72,800.00	AMT/FREQ OF RECURRING COSTS (Attach Fiscal Impact Statement)	

C.D.



PI800092

Sole Source/Noncompetitive Purchasing Request

Department: Court Administration Contact: Nancy Smith Ext: 7100

Purchase Request (PR) Number: R067465 Date: 10-10-17

Description: (Explain request in detail) On Site ARNP Services for Drug Court

Vendor: AllCare Medical Centers Phone: 941.685.5782 Cost: \$72,800
V023399

PART I – SOLE SOURCE PURCHASING (*Sole source purchasing* is defined as the acquisition of commodities or services where there is only one available source for the required commodity or service. Ex: proprietary software or equipment, copyright)

1. Are these commodities or services only available from one single source? Yes No
2. Explain why the commodity/service being requested is the only commodity/service that can meet your needs and why alternatives are unacceptable. Be specific regarding specifications, features, capability, compatibility, etc.
3. Why is this vendor the only source from which to make this purchase? Describe efforts made to verify this information. (Attach sole source letter from vendor as documentation)
4. Explain the consequence to the County or its taxpayers, including a dollar amount of the financial impact, if the sole source purchase is not approved.

NOTE: In any case where the County seeks to purchase from a sole source materials for the construction, modification, alteration or repair of any county-owned facility, the Board of County Commission must first make the written findings required by Florida Statutes, Section 255.04.

PART II – NONCOMPETITIVE PURCHASING (*Noncompetitive purchasing* is defined as the acquisition of commodities or services from a unique source or provider based upon particular skills and expertise (Ex: standardization, warranty, compatibility) where other competitive sources may be available; or upon a determination that the likely, non-speculative cost of obtaining competitive quotes would exceed any potential savings and benefit to the County.)

- 1. Explain why the commodity/service being requested is the only commodity/service that can meet your needs and why alternatives are unacceptable. Be specific regarding specifications, features, capability, compatibility, etc.**

The vendor, AllCare Medical Centers, provides medical services in the form of mental health evaluations and treatment on-site for Manatee County Drug Court participants. The vendor meets the Court's requirements for hourly scope of services at an affordable rate. The vendor will provide statistical reports regarding clients' programs progress. In addition AllCareMedical Centers is the only vendor willing to perform services on-site and for the hours needed.

- 2. Explain the advantages of this noncompetitive purchase on the basis that only one practical source exists. Describe the efforts made to verify this information. (Attach manufacturers or distributorships letter as documentation)**

The vendor, AllCare Medical Centers, understands the needs and scope of service requirements. This vendor is willing to provide these services to both Manatee County Drug Court and our affiliate Sarasota County Drug Court. We advertised in the paper, online and our website, and conducted numerous interviews. AllCare Medical Centers was the only vendor willing to take on the hours/locations necessary, with the understanding of our population, and with the physician oversight necessary to provide the services. Mental Health services are necessary for participants to have successful outcomes through the program.

- 3. Will this purchase obligate us to a particular vendor for future purchases, either in terms of maintenance or compatibility should the need arise to purchase a 'like' item in the future?**

No, vendors provide services at the discretion of the Courts


- 4. Describe your efforts to obtain the best price from the vendor and provide any documentation to substantiate your findings. Give the result of the initial offer versus the final offer.**

N/A

- 5. Would you prefer Purchasing to contact vendor for the best price? Yes No**

- 6. Explain the consequence to the County or its taxpayers, including a dollar amount of the financial impact, if the noncompetitive purchase is not approved.**

I hereby request that a sole source/noncompetitive request be approved for the purchase of the above statement of work, material, equipment, commodity, or service.

_____ Division Manager's Signature (up to \$25,000)	_____ Print Name	_____ Date
 _____ Department Director's Signature (Greater than \$25,000)	<u>Walt Smith</u> _____ Print Name	<u>10.10.17</u> _____ Date

FOR PURCHASING DIVISION USE:

Posting: Categories Three and Four require an electronic posting for a minimum of five (5) business days. Category Five requires BCC approval and will be posted via board agenda for a minimum of seven (7) calendar days prior to board meeting.

_____ **Sole Source:**

Posting: Category Three requires an electronic posting for a minimum of five (5) business days prior to award. Categories Four and Five require BCC approval and will be posted via board agenda for a minimum of seven (7) calendar days prior to board meeting.

Noncompetitive:

Reviewed and Approved by: Charles G. Bentley 10-10-2017

Buyer Name / Date
(up to \$100,000)

Contracts/Buyer Manager / Date
(up to \$250,000)

Purchasing Official / Date
(Greater than \$250,000)