

MANATEE COUNTY GOVERNMENT INTENT TO NEGOTIATE

11/11/18 TB

IFB/RFP/RFQ No. 18-R067060AJ	DATE POSTED	MC <input checked="" type="checkbox"/>	DS <input checked="" type="checkbox"/>	CC <u>N/A</u>	BCC <u>N/A</u>
PROCUREMENT REPRESENTATIVE Abigail Jenkins, x3062	DATE CONTRACT SHALL BE AWARDED	2018			
DEPARTMENT Public Works	AUTHORIZED BY DATE	Theresa Webb, CPPO, CPPB, CPSM, C.P.M., Procurement Official <i>TWebb</i>			

NOTICE OF INTENT TO NEGOTIATE

For RFP No. 18-R067060AJ: General Consultant.

ENABLING/REGULATING AUTHORITY

Manatee County Procurement Ordinance, Sec 2-26.

BACKGROUND/DISCUSSION

The Public Works/Transit Division requires the use of a consultant to work on various project for the Transit Division. The County requested proposals from qualified firms, indicating their experience and qualifications to provide transit planning and technical task in various disciplines on an as required basis for the Public Works /Transit Division.

Work will be to provide consulting for various General Planning services projects as required by Manatee County Area Transit. The term of the Agreement will be for a period of three (3) years from the effective date with the option to extend for two (2) one year periods.

Solicitation:

The RFP was advertised on the Manatee County website, DemandStar, and was also provided to the Manatee County Chamber of Commerce for release to its members. Only one proposal was received from the following firm:

- Tindale – Oliver & Associates, Inc. - Tampa (TOA)

EVALUATION COMMITTEE MEMBERS:

- William (Bill) Steele - Transit Division Manager, Public Works
- Jeff Streitmatter – Project Manager Division Manager, Public Works
- Clarke Davis - Transportation Planning Division Manager, Public Works
- Abigail Jenkins – Non-voting member/meeting facilitator, Contract Negotiator, Procurement Division

EVALUATION RESULTS SUMMARY:

The Evaluation Committee first convened on Friday, December 8, 2017 and conducted technical evaluations of the one proposal received. The Committee discussed the options of moving forward with evaluations or reissuing the RFP and made a decision to move forward with evaluations of the proposal received. The Committee agreed that an interview/presentation with the firm was not necessary since it was the incumbent and the team was familiar with their capabilities and expertise. The total maximum score, if interviews/presentations were conducted, was 100 points with 20 points relegated to the

interview/presentations. Since interviews/presentations were not conducted, the maximum score was 80 points. The Evaluation Committee met on December 21, 2017 for final technical reviews and pricing evaluations and unanimously voted to recommend award and request approval to begin negotiation with TOA. The final score for TOA was 73 points out of the possible 80.

TECHNICAL EVALUATIONS

● **Tindale –Oliver, LLC & Associates, Inc--**TOA is the incumbent and the Committee agreed the firm has the experience and capabilities to perform the work in the Scope of Services. The proposed team that would be available to service this Agreement is comprised of exceptionally talented individuals with diverse skill sets that cut across the spectrum of the required Scope of Services outlined in the Request for Proposal. The sub-consultant proposed by TOA is also experienced, has the capabilities to perform required services, and has qualified, experienced staffing resources.

Upon completion of the Evaluation Committee meeting on December 21, 2017 the Committee unanimously agreed to recommend award to Tindale-Oliver, LLC & Associations, Inc. and requests authorization from the County Administrator to negotiate with the firm as shown below:

1. **Tindale –Oliver, LLC & Associates, Inc** Tampa, FL

<p>ATTACHMENTS (List in order of attached) • N/A</p>	<p>NAME OF FUNDING SOURCE FTA</p>
<p>COST \$200,000 + annual</p>	<p>FUNDS VERIFIED Yes</p>