

MANATEE COUNTY GOVERNMENT

INTENT TO AWARD NON-COMPETITIVE

SUBJECT	Central Laboratory- HVAC Conversion to Constant Volume	DATE POSTED	MC <i>XSE 5/17/16</i>
PURCHASING REPRESENTATIVE	Chris Daley, CPPO, CPPB 941-749-3048	DATE CONTRACT SHALL BE AWARDED	5 Business Days After Electronic Posting
DEPARTMENT	Utilities/ Jeff Goodwin	CONSEQUENCES IF DEFERRED	Inability to perform analytical services due to HVAC failure
SOLICITATION	Non-Competitive request for Task #20161563CD	AUTHORIZED BY DATE	<i>Dennis W. Wallace</i> Dennis Wallace May <u>16</u> , 2016

NOTICE OF INTENT TO AWARD

Notice of Intent to Award non-competitive procurement for Conversion of the Central Laboratory's HVAC System to a Constant Volume HVAC System to Total Building Solutions, Inc., Mango, FL for a total cost of \$101,900.00 with a 90 calendar day completion time frame.

ENABLING/REGULATING AUTHORITY

Federal/State law(s), administrative ruling(s), Manatee County Comp Plan/Land Development Code, ordinances, resolutions, policy.

Manatee County Code of Laws, Sections 2-26-40 & 2-26-45

BACKGROUND/DISCUSSION

- The Utilities Department's Central Laboratory HVAC system is at risk of failing without immediate repairs and/or modifications. The Central Laboratory's air condition/fume exhaust system is critical to its daily operation, and without a properly functioning HVAC system is at risk of not being able to perform the required analytical services to the Wastewater Division of the Utilities Department.
- The project consultant, Advanced Systems Engineering, Inc., performed investigative work to determine repair and/or modification requirements and develop plan options.
- Advanced Systems Engineering has recommended converting the laboratory to a constant volume HVAC system. The work involves removing all variable control valves off both the supply ductwork and all exhaust ductwork, general and fume hood exhaust. New work required would include, but not limited to, installing new ductwork that would reconnect existing ductwork where equipment was removed, rebalancing all existing diffusers and fume hoods to constant airflow, and programming units to run at constant flow rate.
- Advanced Systems Engineering, Inc. is recommending Total Building Solutions, Inc. to perform the work of converting the laboratory to a constant volume HVAC system.
- Total Building Solutions, Inc. possess the technical expertise to perform HVAC work in a laboratory setting as demonstrated by its work on various complex projects that involved laboratories and cleanrooms that required low temperature levels, low humidity levels, and proper air changes per hour to meet required certifications and room classifications.

If a vendor believes this item is not a noncompetitive procurement, Manatee County Purchasing Division requires prospective vendors provide information regarding their ability to supply the commodity or contractual services described prior to the date indicated for "date contract shall be awarded".

ATTACHMENTS (List in order of attached)	None	FUNDING SOURCE (Acct Number & Name)	<input checked="" type="checkbox"/> Funds Verified <input type="checkbox"/> Insufficient Funds
COST	\$101,900.00	AMT/FREQ OF RECURRING COSTS (Attach Fiscal Impact Statement)	None