

MANATEE COUNTY GOVERNMENT

INTENT TO AWARD

SUBJECT	Master Meter Improvements, Langdon Hall, Bradenton, FL	DATE POSTED	MC <u>✓ SE 2/3/14</u> CC <u>✓ SE 2/3/14</u>
PURCHASING REPRESENTATIVE	Olga Valcich, Ext. 3055	DATE CONTRACT SHALL BE AWARDED	Seven days from date posted
DEPARTMENT	Project Management Division, Public Works, Sherri Robinson, Ext. 7334	CONSEQUENCES IF DEFERRED	Delay in project <i>Melissa W. Wendel</i> for
SOLICITATION	RFQ #14-0502-OV	AUTHORIZED BY DATE	Melissa Wendel, CPPO, Purchasing Official 2014

NOTICE OF INTENT TO AWARD

Notice of Intent to Award Request for Quotation #14-0502-OV, Master Meter Improvements, Langdon Hall, Bradenton, FL to the lowest, responsive and responsible quoter, Harris-McBurney Company, 2120 North U.S. Highway 301, Tampa, FL for a total quoted price of \$29,712.03, with a construction time of 45 Calendar Days..

ENABLING/REGULATING AUTHORITY

Federal/State law(s), administrative ruling(s), Manatee County Comp Plan/Land Development Code, ordinances, resolutions, policy.

Manatee County Code of Laws

BACKGROUND/DISCUSSION

- The Work included in this project requires the Successful Contractor to replace an existing underground master meter with a new above ground master meter including all required piping, connections, restoration of the area any necessary landscape improvements to match the existing landscape. The County will provide new meter body and strainer, if required.
- Appropriate Quote procedures were following. Availability of Quote advertised on www.mymanatee.or and the Chamber website and four (4) quotes were received.
- Manatee County Firms:**

	Quote Offering
Woodruff & Sons, Inc.	\$38,042.62 (45 day completion time)
Gator Grading & Paving	\$38,509.46 (60 day completion time)
Westra Construction Corp.	\$43,859.00 (90 day completion time)
- Hillsborough County Firm**

Harris-McBurney Company	\$29,712.03 (45 day completion time)
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- Background discussion continued on page 2

ATTACHMENTS (List in order of attached)	<ul style="list-style-type: none"> Department Recommendation Bid Tabulation 	FUNDING SOURCE (Acct Number & Name)	<input checked="" type="checkbox"/> Funds Verified, Funding: Utility Rates <input type="checkbox"/> Insufficient Funds
COST	\$29,712.03	AMT/FREQ OF RECURRING COSTS (Attach Fiscal Impact Statement)	

- Appropriate Request for Quotation procedures was followed. Notice of Bid availability advertised on DemandStar, mymanatee.org and the Manatee Chamber of Commerce.
- Four (4) Quote replies were received are as follows:
- On January 24, 2013, a memorandum from Project Management Division was received recommending award to the lowest, responsive, responsible quoter, Harris-McBurney Company, Tampa, FL for a total base quote of **\$29,712.03** with a **45 calendar day completion**.

Funding Source for this project will be Utility Rates, Acct Code No. 4020019606-534000-5002500-0004.

MEMORANDUM



PUBLIC WORKS DEPARTMENT
Project Management Division
1022 26th Avenue E.
Bradenton, FL 34208

MANATEE COUNTY
FLORIDA

Phone: 941-708-7450
Fax: 941-708-7549
www.myanatee.org

To: Melissa M. Wendel, CPPO, Purchasing Official
From: Jeff Streitmatter III, P. E., Project Management Division Manager
Date: January 23, 2014
Subject: Master Meter Improvements - Langdon Hall
Harris-McBurney Company
Recommendation for Award - RFQ #14-0502-OV


The quotes for the above referenced project have been reviewed by staff. The quote tabulation form is attached for your review. It is recommended that the contract with a construction time of 45 calendar days be awarded to the lowest, responsive, responsible bidder, Harris-McBurney Company \$29,712.03, and in accordance with the terms and conditions of the RFQ package. Upon completion of project award, please provide a copy of the purchase order assigned to the contractor. The funding source for this contract is Utility Rates.

Please contact Sherri Robinson, Assessment Coordinator if you have any questions regarding the attached documents.

Thank you for your continued assistance.

JS/sr

Attachments: Engineer's Recommendation
Quote Tabulation

cc: Mike Gore, Director, Utilities
Ron Schulhofer, Director, Public Works
Sia Mollanazar, P.E., Deputy Director, Engineering Services
Mike Hooey, Meter Services Superintendent
Sherri Robinson, Assessment Coordinator 
Prony Bonnaire Fils, Engineer Specialist II w/attachments
Project File: 402-0019606 - 9.2

QUOTE TABULATION
RFQ #14-0502-OV
PROJECT NO. 402-0019606
MASTER METER IMPROVEMENTS - LANGDON HALL
REQUISITION NO. R056486

	Harris-McBurney Company 2120 North U.S. Highway 301 Tampa, Florida 33619 (Hillsborough County)	Woodruff & Sons, Inc. P.O. Box 10127 Bradenton, Florida 34282 (Manatee County)	Gator Grading & Paving 2704 105th Street East Palmetto, Florida 34221 (Manatee County)	Westra Construction Corp. 1263 12th Avenue East Palmetto, Florida 34221 (Manatee County)
Quote Price	\$29,712.03	\$38,042.62	\$38,509.46	\$43,859.00
Calendar Days to Complete	45 Days	45 Days	60 Days	90 Days
Acknowledged Addendum #1 & #2	Yes	Yes	Yes	Yes
Contractor's Questionnaire	Yes	Yes	Yes	Yes
License	Yes CGC1514783	Yes CGC026840 & CUC032662	Yes CGC1514102 & CUC1224433	Yes CGC062888
Site Visit	Yes - 12/16/13	Yes - 12/11/13	Yes - 12/12/13	Yes - 12/19/13
Florida Trench Safety Act	Yes	Yes	Yes	Yes
Public Contracting & Environmental Crimes Certification	Yes	Yes	Yes	Yes
Affidavit for Local Business	Yes	No	No	No

PREPARED BY & REVIEWED BY:
(Project Management)

Sherri Robinson
Sherri Robinson, Assessment Coordinator

1/15/14
Date

REVIEWED BY:
(Project Engineer)

Wayne Troxler
Wayne Troxler, Utility Engineering Division Manager

1/21/14
Date

APPROVED BY:
(Purchasing)

Olga Valcich
Olga Valcich, Contract Specialist

1/15/14
Date