

**MANATEE COUNTY GOVERNMENT**  
**NOTICE OF INTENT TO AWARD**  
**A SINGLE SOURCE CONTRACT**

<b>SUBJECT/TITLE</b>	Replacement Reveal Tables with Carts and Stack Supports Sets	<b>DATE POSTED</b>	MC Website _____
<b>PROCUREMENT REPRESENTATIVE</b>	Charles Bentley, 941-749-3036	<b>DATE CONTRACT SHALL BE AWARDED</b>	July 26, 2022
<b>DEPARTMENT</b>	Bradenton Area Convention and Visitors Bureau	<b>REQUISITION NO.</b>	R079749
<b>AUTHORIZED BY</b>	Jacob Erickson, Purchasing Official	<b>SIGNATURE DATE</b>	

**NOTICE OF INTENT TO AWARD A SINGLE SOURCE CONTRACT**

The Manatee County Procurement Division provides notice of its intent to award a single source contract with a value of \$27,602.78 with Mity Lite Inc. for the provision of fifty (50) 18" X 72" Reveal rectangular tables with studio teak laminate, pewter sand frame and legs, and three Xpressport slant table carts and stack support sets.

**ENABLING/REGULATING AUTHORITY**

**Federal/State law(s), administrative ruling(s), Manatee County Comp Plan/Land Development Code, ordinances, resolutions, policy.**

Manatee County Code of Laws

**BACKGROUND/DISCUSSION**

Manatee County Procurement Division has completed a due diligence review and intends to procure Reveal rectangular tables with carts and stack support sets from Mity Lite Inc. without conducting a competitive solicitation process for the following reason(s):

The County's Bradenton Area Convention and Visitors Bureau (CVB) needs to replenish their current stock of "classroom" style Reveal tables for instructional training. Mity Lite tables and other related equipment have exceeded the needs of CVB by meeting industry standards for storage and weight concerns for stacking large amounts of tables. The tables are customized to CVB for conformity of appearance without the need and cost for linens or table covers. Research has shown no other suppliers can provide similar durability and storage options within the same price range.

Any company that believes it can provide this good/service, must submit detailed information about its good/service to the Manatee County Procurement Division at [purchasing@mymanatee.org](mailto:purchasing@mymanatee.org) no later than July 25, 2022, for evaluation and consideration.