

MANATEE COUNTY GOVERNMENT INTENT TO AWARD

SUBJECT	Kennel Cleaning Services, MC Animal Services – Downtown Facility only	DATE POSTED	MC <u>✓ SE 5/1/14</u> DS <u>N/A</u> CC <u>N/A</u>
PURCHASING REPRESENTATIVE	Bonnie Sietman, Sr. Buyer x3046 <i>BS</i>	DATE CONTRACT SHALL BE AWARDED	Contingent upon the acceptance of Purchasing Official (7 days)
DEPARTMENT	County Blanket (Req'd by Public Safety)	CONSEQUENCES IF DEFERRED	N/A
SOLICITATION	RFQ #14-0973BS	AUTHORIZED BY DATE	3/30/2014

NOTICE OF INTENT TO AWARD

Notice of Intent to Award, Request for Quotation #14-0973BS Kennel Cleaning Services, Manatee County Animal Services – Downtown Facility only on a specific weekend schedule to the lowest, responsive, responsible quoter Tribond, LLC located at 1629 Clay Road SW, Mableton, GA 30126.

ENABLING/REGULATING AUTHORITY

Federal/State law(s), administrative ruling(s), Manatee County Comp Plan/Land Development Code,
ordinances, resolutions, policy.

Manatee County Code of Laws

BACKGROUND/DISCUSSION

- This procurement is for kennel cleaning services at our downtown facility only - for Saturday, Sunday, Monday, and all Manatee County holidays - Manatee County blanket order agreement.
- Award is to the lowest, responsive, responsible quoter meeting specifications.
- The term of this agreement is six months with two (2) twelve (12) month renewal options not to exceed total agreement duration of thirty (30) months.
- The semi- annual estimated expenditure is approximately \$6,000.00.
- The intent of this Request for Quotation (RFQ) is to establish a single source.
- The County solicited Request for Quotation #14-0973BS for Kennel Cleaning Services, Manatee County Animal Services – Downtown Facility only from March 18, 2014 through April 4, 2014, appropriate quotation procedures were followed.
- Notice of RFQ #14-0727BS was solicited directly to six (6) companies and uploaded on MyManatee.org.

ATTACHMENTS (List in order of attached)	•	FUNDING SOURCE (Acct Number & Name)	<input type="checkbox"/> Funds Verified <input type="checkbox"/> Insufficient Funds
COST	Semi Annual Estimate \$6,000.00	AMT/FREQ OF RECURRING COSTS (Attach Fiscal Impact Statement)	Manatee County Blanket Order

- Two (2) vendors submitted a quotation (below).

<u>RFQ #14-0973BS</u>		Tribond, LLC Mableton, GA (office - Bradenton, FL)		Boro Building & Property Maintenance Sarasota, FL	
<u>Kennel Cleaning Services - Downtown Facility</u>					
<u>Estimated Number of Days</u>	<u>Description</u>	<u>Daily Cost</u>	<u>Extended Cost</u>	<u>Daily Cost</u>	<u>Extended Cost</u>
76	Per Day Charge (Saturday, Sunday, & Monday - May through October, 2014)	\$ 74.25	\$ 5,643.00	\$ 120.00	\$ 9,120.00
2	Manatee County Holidays	\$ 120.00	\$ 240.00	\$ 120.00	\$ 240.00
TOTAL COST			\$ 5,883.00		\$ 9,360.00

- April 23, 2014, received an email from Kris Weiskopf, Chief – Animal Services, Manatee County Public Services, recommending award to Tribond, LLC.

/bls