

**MANATEE COUNTY GOVERNMENT**  
***NOTICE OF INTENT TO AWARD***  
**A SINGLE SOURCE CONTRACT**

<b>SUBJECT/TITLE</b>	Professional Services Employee Training	<b>DATE POSTED</b>	MC Website _____
<b>PROCUREMENT REPRESENTATIVE</b>	Bonnie Sietman	<b>DATE CONTRACT SHALL BE AWARDED</b>	March 13, 2020
<b>DEPARTMENT</b>	Human Resources	<b>REQUISITION NO.</b>	20-R073741BLS
<b>AUTHORIZED BY</b>	Jacob Erickson, Procurement Manager	<b>SIGNATURE DATE</b>	

**NOTICE OF INTENT TO NEGOTIATE FOR AWARD**

The Manatee County Procurement Division provides notice of its intent to award a single source contract with a value of \$83,600.00 with District Board of Trustees of State College of Florida, Manatee-Sarasota (SCF) for the provision of professional services employee training.

**ENABLING/REGULATING AUTHORITY**

**Federal/State law(s), administrative ruling(s), Manatee County Comp Plan/Land Development Code, ordinances, resolutions, policy.**

Manatee County Code of Laws

**BACKGROUND/DISCUSSION**

Manatee County Procurement Division has completed a due diligence review and intends to procure professional services employee training from SCF without conducting a competitive solicitation process for the following reason(s):

SCF provides:

- Professional curriculum for continual employee training;
- Flexibility for Manatee County to individualize its training;
- Wide range of Human Resources motivational topics;
- Location, expertise, local government and private labor market training focus, and flexibility.

Manatee County has developed a professional working relationship through continuous training classes with SCF.

Any company that believes it can provide this good/service, must submit detailed information about its good/service to the Manatee County Procurement Division at [purchasing@mymanatee.org](mailto:purchasing@mymanatee.org) no later than March 13, 2020 for evaluation and consideration.