

MANATEE COUNTY GOVERNMENT

NOTICE OF INTENT TO NEGOTIATE

RFP/RFQ NO./TITLE	RFQ No. 19-TA003071SAM/Professional Traffic Signal Mast Arm Inspection Services	DATE POSTED	MC _____ DS _____	CC _____ BCC _____
PROCUREMENT REPRESENTATIVE	Sherri Meier	DEPARTMENT / DIVISION	Public Works/Project Management Division	
AUTHORIZED BY	Chris Daley, Procurement Manager	SIGNATURE DATE		

NOTICE OF INTENT TO NEGOTIATE

The Manatee County Procurement Division provides notice of its intent to negotiate a contract with Ayers Associates Inc. for the provision of Professional Traffic Signal Mast Arm Inspection Services.

ENABLING/REGULATING AUTHORITY

Manatee County Procurement Ordinance, Sec 2-26.

BACKGROUND/EVALUATION

The County requested proposals from qualified firms for the provision of Professional Traffic Signal Mast Arm (TSMA) Inspection Services county wide. The consultant shall furnish all services, labor, materials, equipment, supplies and incidentals necessary to perform the inspection services. Provide a schedule detailing the progression of the services to be performed after receipt of a fully executed work assignment for the County owned TSMA and Intelligent Transportation System (ITS) infrastructure inventory.

The solicitation was advertised on the Manatee County website and DemandStar. It was also provided to the Manatee County Chamber of Commerce and the Manasota Black Chamber of Commerce for release of its members. Responses were received from the following firms:

1. Ayers Associates, Inc., Tampa, FL

EVALUATION COMMITTEE MEMBERS:

Sherri Meier- Procurement Division, non-voting

Vishal Kakkad- Traffic Design Division Manager, Public Works Department

Michael Sturm- Project Engineer, Public Works Department

Aaron Burkett- Traffic Operations Division Manager, Public Works Department

EVALUATION SUMMARY:

The Evaluation Committee first convened on October 8, 2019 and conducted technical evaluations of the responsible, responsive, proposals received. The Committee, based on the submission, agreed no additional evaluation or oral presentation meetings would be required and recommended Ayres Associates, Inc.

The Procurement Division and Public Works/Project Management Division request authorization to enter into negotiations with the following firm (s):
Ayres Associates, Inc.

ATTACHMENTS (List in order of attached)	None		
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