

MANATEE COUNTY GOVERNMENT NOTICE OF INTENT TO NEGOTIATE

RFQ NO./TITLE	23-R081330SB General Planning Consultant Services	DATE POSTED	MC _____ DS _____	CC _____ BIDSYNC _____
PROCUREMENT REPRESENTATIVE	Stacia Branco	DEPARTMENT / DIVISION	Public Works Department / Transit Division	
AUTHORIZED BY	Jacob Erickson, Purchasing Official	SIGNATURE DATE		

NOTICE OF INTENT TO NEGOTIATE

The Manatee County Procurement Division provides notice of its intent to negotiate a contract with Alfred Benesch & Company and Kimley-Horn and Associates, Inc. for the provision of General Planning Consultant Services.

ENABLING/REGULATING AUTHORITY

Manatee County Procurement Ordinance, Sec 2-26.

BACKGROUND/EVALUATION

The County requested proposals from qualified firms to provide General Planning Consultant Services on an as-required basis. Various transit planning and technical tasks include but are not limited to the following disciplines and sub-disciplines: Route corridor and service planning, ridership analysis and forecasting, financial analysis, capital projects planning and programming, federal transit grant administration and compliance support, operational performance monitoring, Intelligent Transportation Systems (ITS) development, system safety and security program development, public involvement programming, special projects, and comprehensive planning.

The solicitation was advertised on the Manatee County website and DemandStar. It was also provided to the Manatee County Chamber of Commerce and the Manasota Black Chamber of Commerce for release to its members. Responses were received from the following firms:

1. Alfred Benesch & Company, Tampa, FL
2. Kimley-Horn and Associates, Inc., St. Petersburg, FL

The following firms were deemed <non-responsive/non-responsible>: None

EVALUATION COMMITTEE MEMBERS:

Stacia Branco, Procurement Division, non-voting	Susan Montgomery, Transit Planner
Clarke Davis, Traffic Management Deputy Director	
Jim Renneberg, CIP Design and Review Manager	

EVALUATION SUMMARY:

The Evaluation Committee first convened on May 16, 2023 and conducted technical evaluations of the responsible, responsive, proposals received. The Evaluation Committee held discussions with the two (2) firms. The Evaluation Committee met for the final time on May 26, 2023 for discussion of the clarifying questions and update the ranking of the firms.

The Procurement Division and Public Works Department / Transit Division request authorization to enter into negotiations with the following firm (s):

1. Alfred Benesch & Company
2. Kimley-Horn and Associates, Inc.

ATTACHMENTS (List in order of attached)	23-R081330SB Final Scoring Summary		
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Manatee County Procurement Division
 Score Tabulation for Technical Evaluations
 Request for Qualification (RFQ) No. 23-R081330SB
 General Planning Consultant Services
 May 26, 2023 @ 9:00 A.M.

	Criteria: Proposer & Team Experience Maximum Points: 35				Criteria: Organizational Structure & Capacity Maximum Points: 35				Criteria: Approach Maximum Points: 30				Results	
	Clarke Davis	Jim Renneberg	Susan Montgomery	Average Score	Clarke Davis	Jim Renneberg	Susan Montgomery	Average Score	Clarke Davis	Jim Renneberg	Susan Montgomery	Average Score	Final Score	Final Ranking
ALFRED BENESCH & CO.	34.00	34.00	30.00	32.67	34.00	20.00	28.00	27.33	28.00	29.00	30.00	29.00	89.00	2
KIMLEY-HORN	34.00	25.00	32.00	30.33	33.00	30.00	32.00	31.67	29.00	27.00	29.00	28.33	90.33	1