

# MANATEE COUNTY GOVERNMENT

## *INTENT TO AWARD*

<b>RFP NO./TITLE</b>	RFP 24-R085495SB Human Resource Information System (HRIS)	<b>DATE POSTED</b>	MC _____	DS _____
<b>PROCUREMENT REPRESENTATIVE</b>	Stacia Branco	<b>PROJECTED AWARD DATE</b>	2025	
<b>DEPARTMENT/DIVISION</b>	Human Resources	<b>AUTHORIZED BY DATE</b>	Jacob Erickson, Purchasing Official	

### NOTICE OF INTENT TO AWARD

The Manatee County Procurement Division provides notice of its intent to award a contract with Creal Consulting, LLC for the provision of Human Resource Information System (HRIS).

### ENABLING/REGULATING AUTHORITY

Manatee County Procurement Ordinance, Sec 2-26.

### BACKGROUND/EVALUATION

Manatee County Government solicited a Request for Proposal (RFP) to identify a comprehensive Human Capital Management (HCM) provider to use best practices to implement an HCM platform configured for ease of use and navigation, a modern design that aligns with the County enterprise technology standards and delivers a complete system that can be upgraded and maintained. The County requested a detailed response from Contractors to include functional and technical specifications, implementation services, training, ongoing maintenance, support, and pricing.

The solicitation was advertised on the Manatee County website, and DemandStar. It was also provided to the Manatee County Chamber of Commerce, the Manasota Black Chamber of Commerce, Gulf Coast Builders Exchange, and Gulf Coast Latin Chamber of Commerce for release to its members. Responses were received from the following firms:

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| 1. ADP, Inc., Roseland, NJ                    | 5. Denovo Ventures, LLC, Louisville, CO                |
| 2. Collaborative Solutions, LLC, Teaneck, NJ  | 6. Governmentjobs.com, Inc. dba NEOGOV, El Segundo, CA |
| 3. Creal Consulting, LLC, Newtown, PA         | 7. Vensure Employer Solutions, Inc., Duluth, GA        |
| 4. Dayforce Services US, LLC, Minneapolis, MN | 8. Vertosoft, LLC, Leesburg, VA                        |

The following firms were deemed non-responsive/non-responsible: ADP, Inc., Collaborative Solutions, LLC, Dayforce Services US, LLC and Vensure Employer Solutions, Inc.

**EVALUATION COMMITTEE MEMBERS:**

Stacia Branco, Procurement Division, non-voting  
Kate Barnett, Director, Human Resources  
Victor Ortizmarfisi, Deputy Director, Financial Management  
Dan Thomas, Senior Manager, Information Technology

**EVALUATION SUMMARY:**

The Evaluation Committee first convened on December 11, 2024 and conducted technical evaluations of the responsible, responsive, proposals received. The technical evaluations resulted in a unanimous vote to short list the following three firms:

- 1. Creoal Consulting, LLC,
- 2. Governmentjobs.com, Inc. dba NEOGOV
- 3. Vertosoft, LLC,

The three shortlisted firms presented to the Evaluation Committee on the following dates:

- 1. Creoal Consulting, LLC: January 15, 2025
- 2. Governmentjobs.com, Inc. dba NEOGOV: January 16, 2025
- 3. Vertosoft, LLC: January 14, 2025

On January 21, 2025, the Evaluation Committee met for final technical evaluations which resulted in a unanimous vote to enter negotiations with Creoal Consulting, LLC.

**RECOMMENDATION:**

The Evaluation Committee recommends award to the following firm(s): Creoal Consulting, LLC.

<b>ATTACHMENTS</b> (List in order of attached)	Final Evaluation Scoring Summary	<b>COST</b>	To be determined through negotiation
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Manatee County Procurement Division  
 Score Tabulation for Technical Evaluations  
 Request for Proposals (RFP) No. 24-R085495SB  
 Human Resource Information System (HRIS)  
 January 21, 2025 @ 9:30 A.M.

	Criteria: Proposer & Team Experience Maximum Points: 15				Criteria: Approach Maximum Points: 20				Criteria: Capacity Maximum Points: 15				Criteria: General Questionnaire Maximum Points: 25				Criteria: Fee Structure Maximum Points: 25				Results	
	Dan Thomas	Kate Barnett	Victor Ortiz	Average Score	Dan Thomas	Kate Barnett	Victor Ortiz	Average Score	Dan Thomas	Kate Barnett	Victor Ortiz	Average Score	Dan Thomas	Kate Barnett	Victor Ortiz	Average Score	Dan Thomas	Kate Barnett	Victor Ortiz	Average Score	Final Score	Final Ranking
Creoal Consulting, LLC	15.00	15.00	14.00	14.67	18.00	18.00	16.00	17.33	15.00	15.00	13.00	14.33	23.00	24.00	22.00	23.00	21.00	20.00	19.00	20.00	89.33	1
GovernmentJobs.com, Inc. DBA NeoGov	13.00	13.00	14.00	13.33	17.00	16.00	18.00	17.00	14.00	12.00	11.00	12.33	22.00	23.00	21.00	22.00	24.00	23.00	23.00	23.33	88.00	2
Vertosoft, LLC	12.00	10.00	11.00	11.00	15.00	14.00	15.00	14.67	13.00	13.00	11.00	12.33	21.00	22.00	20.00	21.00	21.00	20.00	23.00	21.33	80.33	3
Denovo Ventures, LLC	11.00	10.00	13.00	11.33	14.00	10.00	15.00	13.00	12.00	10.00	12.00	11.33	22.00	20.00	23.00	21.67	20.00	20.00	21.00	20.33	77.67	4

Non-Responsive:  
 ADP, Inc.,  
 Collaborative Solutions, LLC,  
 Dayforce Services US, LLC  
 Vensure Employer Solutions, Inc.,