



MANATEE COUNTY FLORIDA

REQUEST FOR QUOTATION #13-1508BS

OUTDOOR FITNESS EQUIPMENT

DATE ISSUED: July 2, 2013

DUE DATE: July 22, 2013 at 3:00pm

Manatee County Government
Purchasing Division, Suite 803
1112 Manatee Avenue West
Bradenton, FL 34205
For Information Contact: Bonnie Sietman, Buyer
P 941.749.3046 F 941.749.3034
bonnie.sietman@mymanatee.org

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Manatee County invites your participation in the following quotation. The specifications stated herein are of the minimum requirements. All quotations submitted must be in accordance with the General Conditions and Minimum Technical Specifications.

Manatee County, a political subdivision of the State of Florida, (hereinafter "Manatee County" or the "County") will receive request for quotations from individuals, corporations, partnerships, and other legal entities organized under the laws of the State of Florida or authorized to conduct business in the State of Florida.

SITE VISIT, NON-MANDATORY & CLARIFICATION DEADLINE

In order to insure that all prospective Vendors have sufficient information and an understanding of Manatee County's needs, a non-mandatory site visit will be held on Wednesday, July 10, 2013 at 9:30am (approximately 30-45 minute walk through) at the Manatee County Conservatory Park located at 8027 Conservatory Drive, Bradenton, FL, 34243. The clarification deadline will be on Wednesday, July 10 at 11:00am. Clarifications (if applicable) will be issued in an addendum.

Important Note: A prohibition of Lobbying has been enacted. Please review paragraph (page 4) carefully to avoid violation and possible sanctions.

AUTHORIZED TO RELEASE: AS

GENERAL TERMS & CONDITIONS

QUOTATION FORMS

Quotations must be submitted on attached County forms, although additional pages may be attached. Vendors must fully comply with all Quotation Documents, terms, and conditions.

AMERICAN DISABILITIES ACT

The Board of County Commissioners of Manatee County, Florida, does not discriminate upon the basis of any individual's disability status. This non-discrimination policy involves every aspect of the County's functions including one's access to, participation, employment, or treatment in its programs or activities. Anyone requiring reasonable accommodation for an Information Conference or Bid Opening should contact the person named on the first page of this Quotation Document at least twenty-four (24) hours in advance of either activity.

AUTHORIZED PRODUCT REPRESENTATION

The Supplier, by virtue of submitting the name and specifications of a manufacturer's product, will be required to furnish the named manufacturer's product. The Supplier's failure to perform accordingly may, in the County's sole discretion, be deemed a breach of contract, and shall constitute grounds for the County's immediate termination of the contract.

CLARIFICATION & ADDENDA

Each Vendor shall examine all Request for Quotation documents and shall judge all matters relating to the adequacy and accuracy of such documents. Any inquiries, suggestions or requests concerning interpretation, clarification or additional information pertaining to the Request for Quotations shall be made through the Manatee County Purchasing Office. The County shall not be responsible for oral interpretations given by any County employee, representative, or others. The issuance of a written addendum is the only official method whereby interpretation, clarification or additional information can be given. If any addenda are issued to this Request for Quotation, the County will attempt to notify all prospective Vendors who have secured same, however, it shall be the responsibility of each Vendor, prior to submitting their quotation, to contact the Manatee County Purchasing Office (see contact on page 1) to determine if addenda were issued and to make such addenda a part of their quotation.

CODE OF ETHICS

With respect to this quotation, if any Vendor violates or is a party to a violation of the Code of Ethics of Manatee County per Manatee County Purchasing Code Ordinance 08-43, Article 3, Ethics in Public Contracting, and/or the state of Florida per Florida Statutes, Chapter 112, Part III, Code of Ethics for Public Officers and Employees, such Vendor may be disqualified from performing the work described in this quotation or from furnishing the goods or services for which the quotation is submitted and shall be further disqualified from submitting any future quotations or proposals for work or for goods or services for Manatee County.

The County anticipates that all statements made and materials submitted in a quotation will be truthful. If a Vendor is determined to be untruthful in its quotation or any related presentation, such Vendor may be disqualified from further consideration regarding this Request for Quotation.

COLLUSION

By offering a submission to this Request for Quotation, the Vendor certifies that the Vendor has not divulged, discussed or compared their quotation with other Vendors, and has not colluded with any other Vendor or parties to this quotation whatsoever. Also, Vendor certifies, and in the case of a joint quotation each party thereto certifies as to their own organization, that in connection with this quotation:

- a. any prices and/or cost data submitted have been arrived at independently, without consultation, communication, or agreement, for the purpose of restricting competition, as to any matter relating to such prices and or cost data, with any other Vendor or with any competitor;
- b. any prices and or cost data quoted for this quotation have not been knowingly disclosed by the Vendor and will not knowingly be disclosed by the Vendor, prior to the scheduled opening, directly or indirectly to any other Vendor or to any competitor;

- c. no attempt has been made or will be made by the Vendor to induce any other person or firm to submit or not to submit a quotation for the purpose of restricting competition;
- d. the only person or persons interested in this quotation, principal or principals is/are named therein and that no person other than therein mentioned has any interest in this quotation or in the contract to be entered into; and
- e. no person or agency has been employed or retained to solicit or secure this contract upon an agreement or understanding or a commission, percentage, brokerage, or contingent fee excepting bona fide employees or established commercial agencies maintained by Vendor for purpose of doing business.

DISCLOSURE

Upon receipt all inquiries and responses to inquiries related to the Request for Quotation become "Public Records" and are subject to public disclosure consistent with Chapter 119, Florida Statutes.

Quotations/Proposals become subject to disclosure 30 days after the Opening or if a notice of intended award decision is made earlier than this time as provided by Florida Statute 119.071(1)(b). No announcement or review of the offer shall be conducted at the public opening. If the County rejects all offers and concurrently notices its intent to reissue the solicitation, initial offers are exempt until the County provide notice of its intended decision or, 30 days after the opening of the new offers

DISCOUNTS

Any and all discounts must be incorporated in the prices contained in the quotation; and not shown separately. The prices as shown on the quotation form shall be the price used in determining award(s).

DISQUALIFYING CRIMINAL MATTERS; CERTIFICATION REQUIRED

A person or affiliate who has been placed on the State's convicted Supplier list following a conviction for a public entity crime, as that term is defined in Florida Statute s. 287.133, may not submit a quotation, proposal, or reply on a contract to provide any goods or services to a public entity; may not submit a quotation, proposal, or reply on a contract with a public entity for the construction or repair of a public building or public work; may not submit quotations, proposals, or replies on leases of real property to a public entity; s. 287.017 for CATEGORY TWO for a period of 36 months following the date of being placed on the convicted Supplier list. may not be awarded or perform work as a Supplier, Supplier, subcontractor, or consultant under a contract with any public entity; and may not transact business with any public entity in excess of the threshold amount provided in Florida Statute s.287.017 for CATEGORY TWO for a period of 36 months following the date of being placed on the convicted Supplier list.

In addition, the Manatee County Code prohibits the award of any contract to any person or entity who/which has, within the past 5 years, been convicted of, or admitted to in court or sworn to under oath, a public entity crime or of an environmental law that, in the reasonable opinion of the purchasing official, establishes reasonable grounds to believe the person or business entity will not conduct business in a responsible manner; To ensure compliance with the foregoing, the Code requires all persons or entities desiring to contract with the County to execute and file with the purchasing official an affidavit, executed under the pain and penalties of perjury, confirming that person, entity, and any person(s) affiliated with the entity, does not have a such a record and is therefore eligible to seek and be awarded business with the County. In the case of a business entity other than a partnership or a corporation, such affidavit shall be executed by an authorized agent of the entity. In the case of a partnership, such affidavit shall be executed by the general partner(s). A confirming Criminal Matters Certification Affidavit is attached for this purpose.

DESCRIPTIVE INFORMATION

Unless otherwise specifically provided in the Quotation Documents, all equipment, materials and articles incorporated in the work covered by this contract shall be new and of the most suitable grade for the purpose intended. Unless otherwise specifically provided in the Quotation Documents, reference to any equipment, material, article or patented process, by trade name, brand name, make or catalog number, shall be regarded as establishing a standard of quality and shall not be construed as limiting competition.

EQUAL EMPLOYMENT OPPORTUNITY CLAUSE

Manatee County, in accordance with the provisions of Title VI of the Civil Rights Act of 1964 and the Regulations of the Department of Commerce (15 CFR, Part 8) issued pursuant to such Act, hereby notifies all Vendors that it will affirmatively ensure that in any contract entered into pursuant to this advertisement, minority business enterprises will be afforded full opportunity to submit quotations in response to this advertisement and will not be discriminated against on the grounds of race, color or national origin in consideration for an award.

INDEMNIFICATION

The successful Supplier covenants and agrees to indemnify and save harmless the County, its agents and employees, from and against all claims, suits, actions, damages, causes of action, or judgments arising out of the terms of the resulting agreement for any personal injury, loss of life, or damage to the property sustained as a result of the performance or non-performance of services or delivery of goods; from and against any orders, judgments, or decrees, which may be entered against the County, its agents or employees; and from and against all costs, attorney's fees, expenses and other liabilities incurred in the defense of any such claim, suit or action, and the investigation thereof. Nothing in the award, resulting agreement, contract or Purchase Order shall be deemed to affect the rights, privileges and immunities of the County as set forth in Florida Statute Section 768.28.

IRREVOCABLE OFFER

Any quotation may be withdrawn up until the date and time set for opening of the quotation. Any quotation not so withdrawn shall, upon opening, constitute an **irrevocable offer for a period of 90 days** to sell to Manatee County the goods or services set forth in the attached specifications until one or more of the quotations have been duly accepted by the County.

LEGAL NAME

Quotations shall clearly indicate the legal name, address and telephone number of the Vendor. Quotations shall be signed above the typed or printed name and title of the signer. The signer must have the authority to bind the Vendor to the submitted quotation.

LOBBYING

After the issuance of any Invitation for Bids or Request for Quotation, prospective Vendors, proposers or any agent, representative or person acting at the request of such Vendor or proposer shall not contact, communicate with or discuss any matter relating in any way to the Invitation for Bids or Request for Quotations with any officer, agent or employee of Manatee County other than the Purchasing Director or as directed in the Invitation for Bids or Request for Quotations. This prohibition begins with the issuance of any Invitation for Bids, or Request for Quotations, and ends upon execution of the final contract or when the invitation or request has been cancelled. Violators of this prohibition shall be subject to sanctions as provided in the Manatee County Purchasing Code.

The County reserves the right to amend or to add to the names listed as persons to contact. All amendments or additions to the names listed as persons to contact shall be issued by Purchasing, in writing.

MATHEMATICAL ERRORS

Quotations submitted shall be based on the quantities stated on the Quotation Form. Quantities shall be used for the comparison of Quotations. Payment to the Supplier will be made based on the actual quantity of work completed and accepted at the date of payment request, in accordance with the terms of the contract.

In the event of multiplication/extension error(s), the unit price shall prevail. In the event of addition error(s), the extended totals shall prevail. All quotations shall be reviewed mathematically and corrected, if necessary, using these standards prior to additional evaluation. Calculations shall be factored to the second decimal point.

MBE/WBE

The State of Florida, Office of Supplier Diversity provides the certification process and the database for identifying certified MBE/WBE firms. This service may be directly accessed at: <http://www.osd.dms.state.fl.us/iframe.htm>

If you have any questions regarding this State service, please contact their office at (850) 487-0915.

MODIFICATION OF QUOTATION DOCUMENTS

If a Vendor wishes to recommend changes to the Quotation Documents, the Vendor shall furnish in writing, data and information necessary to aid the County in evaluating the request to modify the Quotation Documents. The County is not obligated to make any changes to the Quotation Documents. Unless an addendum is issued as outlined in Article A.04, the Quotation Documents shall remain unaltered. **Vendors must fully comply with the Quotation Documents, terms, and conditions.**

QUALITY GUARANTEE

If any product/service delivered does not meet performance representations or other quality assurance representations as published by manufacturers, producers or distributors of such products or the specifications listed in this quotation, the Supplier shall pick up the product from the County at no expense to the County. The County reserves the right to reject any or all materials if, in its judgment, the item reflects unsatisfactory workmanship or manufacturing or shipping damage. Also, the Supplier shall refund to Manatee County any money which has been paid for same. The Supplier will be responsible for attorney fees in the event the Supplier defaults and court action is required.

QUOTATION EXPENSES

All expenses for submitting quotations to the County are to be borne by the Vendor.

REGULATIONS

It shall be the responsibility of the Vendor to assure compliance with any OSHA, EPA and/or other Federal or State of Florida rules, regulations or other requirements, as each may apply.

RESERVED RIGHTS

The County reserves the right to accept or reject any and/or all quotations, to waive irregularities and technicalities, and to request resubmission. Also, the County reserves the right to accept all or any part of the quotation and to increase or decrease quantities to meet additional or reduced requirements of the County. Any sole response received by the first submission date may or may not be rejected by the County depending on available competition and current needs of the County. For all items combined, the quotation of the lowest responsive, responsible Vendor will be accepted, unless all quotations are rejected. The lowest responsible Vendor shall mean that Vendor who makes the lowest quotation to sell goods and/or services of a quality which conforms closest to or most exceeds the quality of goods and/or services set forth in the attached Quotation Documents or otherwise required by the County, and who is fit and capable to perform the quotation as made.

To be responsive, a Vendor shall submit a quotation which conforms in all material respects to the requirements set forth in the Request for Quotation. To be responsible Vendor, the Vendor shall have the capability in all respects to perform fully the contract requirements, and the tenacity, perseverance, experience, integrity, reliability, capacity, facilities, equipment, and credit which will assure good faith performance. Also, the County reserves the right to make such investigation as it deems necessary to determine the ability of any Vendor to deliver the goods or service requested. Information the County deems necessary to make this determination shall be provided by the Vendor. Such information may include, but is not limited to: current financial statements, verification of availability of equipment, personnel, and past performance records.

ROYALTIES AND PATENTS

The Supplier shall pay all royalties and license fees for equipment or processes in conjunction with the equipment and/or services he is furnishing. Supplier shall defend all suits or claims for infringement of any patent, trademark or copyright, and shall save the County harmless from loss on account thereof, including costs and attorney's fees.

TAXES

Manatee County is exempt from Federal Excise and State Sales Taxes (F.E.T. Exempt Cert. No. 59-78-0089K and FL Sales Tax Exempt Cert. No. 51-02-027548-53C); therefore, the Vendor is prohibited from delineating a separate line item in his quotation for any sales or service taxes. Nothing herein shall affect the Vendor's normal tax liability.

NOTE: ANY OR ALL STATEMENTS CONTAINED IN THE FOLLOWING SECTIONS: GENERAL INFORMATION, GENERAL TERMS AND CONDITIONS, SPECIFIC TERMS AND CONDITIONS, MINIMUM TECHNICAL SPECIFICATIONS OR BASIS OF AWARD, WHICH VARY FROM THE INFORMATION TO VENDORS SHALL HAVE PRECEDENCE

INSURANCE

The Supplier will not commence work under a contract until the Supplier has obtained all insurance under this section and such insurance coverage as might be required by the County. The Supplier shall obtain, at his expense, the following minimum amounts of insurance (inclusive of any amounts provided by an umbrella or excess policy):

a. Workers' Compensation/Employers' Liability

Part One - There shall be no maximum limit (other than as limited by the applicable statute) for liability imposed by Florida Workers' Compensation Act or any other coverage required by the contract documents which are customarily insured under Part One of the standard Workers' Compensation Policy.

Part Two - The minimum amount of coverage for the coverage required by the contract documents which are customarily insured under Part Two of the standard Workers' Compensation Policy shall be:

<u>\$100,000</u>	(Each Accident)
<u>\$500,000</u>	(Disease-Policy Limit)
<u>\$100,000</u>	(Disease-Each Employee)

b. Commercial General Liability

The limits are to be applicable only to work performed under this contract and shall be those that would be provided with the attachment of the Amendment of Limits of Insurance (Designated Project or Premises) endorsement (ISO Form CG 25 03) to a Commercial General Liability Policy with the following minimum limits.

Products/Completed Operations Aggregate	<u>\$2,000,000</u>
Personal and Advertising Injury	<u>\$1,000,000</u>
Each Occurrence	<u>\$ 300,000</u>
Fire Damage (Any One Fire)	<u>\$1,000,000</u>
Medical Expense (Any One Person)	<u>\$1,000,000</u>

c. Business Auto Policy

Each Occurrence Bodily Injury and Property Damage Liability Combined	<u>\$500,000</u>
Annual Aggregate (If Applicable)	Three Times Each Occurrence Limit

d. Owners Protective Liability Coverage

The minimum OPC Policy limits per occurrence and, if subject to an aggregate, annual aggregate to be provided by the Vendor(s) shall be the same as the amounts shown above as the minimum per occurrence and general policy aggregate limits respectively required for the Commercial General Liability coverage. The limits afforded by the OPC Policy and any excess policies shall apply only to the Owner and the Owner's officials, officers, agents and employees and only to claims arising out of or in connection with the work under this contract.

e. Certifications of Insurance and Copies of Policies

Certificates of Insurance in triplicate evidencing the insurance coverage specified in the above paragraphs shall be filed with the Purchasing Manager before operations are begun. The required certificates of insurance shall name the types of policy, policy number, date of expiration, amount of coverage, companies affording coverage, and also shall refer specifically to the quotation number, project title and location of project. Insurance shall remain in force at least one year after completion and acceptance of the project by the County, in the amounts and types as stated herein, including coverage for all products and services completed under this contract.

ADDITIONAL INSURED: - The successful Supplier shall specifically name Manatee County, a political subdivision of the State of Florida, as additional insured on the insurance certificate for commercial general liability and auto liability where required.

Complete Policies – The entire and complete insurance policies required herein shall be provided to the County on request.

INSURANCE (Con't)

If the initial insurance expires prior to the completion of operations and/or services by the Supplier, renewal certificates of insurance and required copies of policies shall be furnished by the Supplier and delivered to the Purchasing Official thirty (30) days prior to the date of their expiration.

Nothing herein shall in any manner create any liability of the County in connection with any claim against the Supplier for labor, services, or materials, or of subcontractors; and nothing herein shall limit the liability of the Supplier or his sureties to the County or to any workers, Suppliers, material men or employees.

BE GREEN

All vendors/bidders/Vendors/proposers (as applicable) are encouraged to use as many environmentally preferable “green” products, materials, supplies, etc. as possible in order to promote a safe and healthy environment.

Environmentally preferable are products or services that the reduced adverse effect on the environment.

Provide detail of your organization’s initiative and its ability to meet the goal of environmental sustainability

SPECIFIC TERMS & CONDITIONS

PURPOSE

It is the intent of Manatee County to establish a single agreement for Outdoor Fitness Equipment. It is the specific purpose of this quotation to establish an agreement for the required equipment and to secure the cost and availability for procurement.

CANCELLATION

The County reserves the right to terminate an Agreement by giving 30 days written notice of intention to terminate if at any time the Supplier fails to abide by or fulfill any of the terms and conditions of the Agreement. The County also reserves the right to terminate this Agreement for the convenience of the County, with or without cause.

CERTIFICATE OF INSURANCE

A certificate of insurance shall be required to be on file prior to installation (reference page 6, E).

PAYMENT

Within forty-five (45) days after completion of delivery and installation by the Supplier, acceptance by the County, and presentation of an appropriate invoice, the County shall pay the total amount due.

PRICES

Vendors shall quote unit prices, F.O.B. Destination, including all discounts in accordance with unit of quantity indicated on Quotation Form. The prices quoted shall be used for payment and shall be deemed to include payment in full for all transportation, labor, and equipment used in providing services to the point of delivery and installation.

WARRANTY, MAINTENANCE, SERVICE AND SUPPORT

If any product/service delivered does not meet performance representations or other quality assurance representations as published by manufacturers, producers or distributors of such products or the specifications listed in this quotation, the Supplier shall pick up the product from the County at no expense to the County. Also, the Supplier shall refund to Manatee County any money which has been paid for same. The Supplier will be responsible for attorney fees in the event the Supplier defaults and court action is required.

If the Supplier cannot meet the delivery requirements or services for any of the items specified herein, the County reserves the right to procure the product from the next lowest responsive, responsible Vendor or to solicit new pricing.

MINIMUM TECHNICAL SPECIFICATIONS

SCOPE

The Manatee County Parks and Recreation Division is seeking an agreement to procure Outdoor Fitness Equipment, labor, materials, delivery, and installation (including in ground mounting) of this equipment at the Conservatory Park Facility.

OUTDOOR FITNESS EQUIPMENT

All pieces must be designed for outdoor use per Greenfields specifications or equivalent. A Greenfields model number has been supplied on the quotation form for cross-referencing purposes only, and is not intended as a sole source quotation, or for any specific model number. Note: www.gfoutdoorfitness.com/specifications

- Equipment shall be constructed of SAE 1020 high carbon steel
- Welded joints - a minimum of 2/5" to 1/2" thick
- Bearings shall be cast steel with cast steel rollers that **do not** require re-lubrication
- All seats and stepping platforms shall be manufactured of two (2) layers of hand-shaped fiberglass
- After fabrication and welding all parts shall be cold galvanized for rust protection
- All metal parts shall receive two (2) layers (120-400 microns) of DuPont Powder Coating
- An additional layer of polyurethane UV3 (450 microns) shall be applied to all metal parts for ultraviolet protection
- Warranty documentation shall be supplied with quotation.

COLOR

Colors will be selected from Vendors catalog. Custom coloring shall not be a part of this Request for Quotation.

PERMIT

Vendor must procure all applicable permits prior to installation.

PRICING

Quotation shall include product, shipping, and installation (including in-ground mounting hardware) of Outdoor Fitness Equipment and surrounding safety surfacing for all three pieces. Each piece of outdoor fitness equipment will be installed in a different location.

SAFETY SURFACE

Engineered wood fiber; dig out, fill at grade, 8" compacted, for each of the three (3) pieces of outdoor fitness equipment at three (3) separate locations.

All of the above specifications are Greenfield Outdoor Fitness Equipment products; however, the County is accepting quotations for all manufacturers' products that meet the above minimum specifications.

For all Vendors submitting quotations for other manufacturer's products, they shall submit a rendering and technical specification sheets for the brands and models of the items quoted, along with the quotation form, and an itemized list describing any deviations in both materials and design – when responding to this Request for Quotation.

LOCATION AND SITE VISIT LOCATION:

Conservatory Park
8027 Conservatory Drive
Bradenton, FL 34243

BASIS OF AWARD

Award will be made to the responsive, responsible Vendor having the lowest total quotation for the Outdoor Fitness Equipment meeting all specifications and requirements as referenced in this Request for Quotation. All Vendors shall quote each item to be considered responsive.

Whenever two or more quotes which are equal with respect to price, quality and service are received, a quotation received from a local business shall be given preference in award. Whenever two or more quotations which are equal with respect to price, quality and service are received, and both quotations or neither of these quotations are received from a local business, the award shall be determined by a chance drawing conducted by the purchasing office and open to the public.

Local business is defined as a business legally authorized to engage in the sale of the goods and/or services to be procured, and which certifies within its quotation that for at least six (6) months prior to the announcement of the solicitation of quotations it has maintained a physical place of business in Manatee, Desoto, Hardee, Hillsborough, Pinellas or Sarasota County with at least one full-time employees at that location.

QUOTATION FORM

REQUEST FOR QUOTATION #13-1508BS

OUTDOOR FITNESS EQUIPMENT

We, the undersigned, hereby declare that we have carefully reviewed the quotation documents, and with full knowledge and understanding of the aforementioned herewith submit this quotation, meeting each and every specification, term and condition contained in this Request for Quotation. We understand that the quotation specifications, terms and conditions in their entirety shall be made a part of any agreement or Agreement between Manatee County and the successful Vendor. Failure to comply shall result in Agreement default, whereupon, the defaulting Supplier shall be required to pay for any and all re-procurement costs, damages, and attorney fees as incurred by the County.

Required Completed Documentation:

Quotation Form (pages 11-12), local preference (if applicable), and Attachment B (pages 18-19). Please return documentation, signed, no later than July 22, 2013 at 3:00pm via fax, e-mail or hand carried.

MANATEE COUNTY PURCHASING
1112 MANATEE AVENUE WEST, SUITE 803
BRADENTON, FL 34205
BONNIE SIETMAN, SENIOR BUYER, PURCHASING DEPARTMENT
P 941.749.3046 F 941.749.3034
bonnie.sietman@mymanatee.org

COMPANY NAME: _____

AUTHORIZED SIGNATURE: _____

(Print Name & Title of Signer) DATE: _____

COMPANY ADDRESS: _____

E-MAIL ADDRESS: _____

TELEPHONE: _____ FAX: _____

FEIN #: _____

BUSINESS LICENSE NUMBER: _____

NUMBER OF YEARS COMPANY HAS BEEN IN BUSINESS: _____

Acknowledge Addendum No. _____ Dated: _____
Acknowledge Addendum No. _____ Dated: _____

QUOTATION FORM

REQUEST FOR QUOTATION #13-1508BS

OUTDOOR FITNESS EQUIPMENT

We, the undersigned, hereby declare that we have carefully reviewed the Request for Quotation, and with full knowledge and understanding of the aforementioned herewith submit this quotation, meeting each and every specification, term, and condition contained in the Request for Quotation. We understand that the quotation specifications, terms, and conditions in their entirety shall be made a part of any agreement or contract between Manatee County and the successful Vendor.

We propose to furnish all labor, materials, and equipment to supply, deliver and install the playground equipment in accordance with the specifications of this Request for Quotation, FOB Destination – Manatee County Conservatory Park located at 8027 Conservatory Drive, Bradenton, FL, 34243, at the following unit prices, for the following total offer:

<u>DESCRIPTION</u>	<u>QTY</u>	<u>U/M</u>	<u>UNIT PRICE</u>	<u>TOTAL PRICE</u>
2-Person Seated Leg Press with in-ground mounting package GR2009-5-05 (or equivalent) MFG Quoted: _____ MFG Part Number: _____	1	LS	\$ _____	\$ _____
2-Person Seated Chest Press with in-ground mounting package GR2005-1-48A (or equivalent) MFG Quoted: _____ MFG Part Number: _____	1	LS	\$ _____	\$ _____
Single Rowing Machine with in-ground mounting package GR2005-1-91 (or equivalent) MFG Quoted: _____ MFG Part Number: _____	1	LS	\$ _____	\$ _____
Engineered Wood fiber – 8” compacted, dig out and fill at grade (for each piece of equipment, three locations total) Note: quote as a single lump sum for all three locations	1	LS	\$ _____	\$ _____
Freight Charges (if applicable)	1	LS	\$ _____	\$ _____
Installation Charges Note: quote as a single lump sum for all three locations	1	LS	\$ _____	\$ _____
<u>GRAND TOTAL</u>				\$ _____

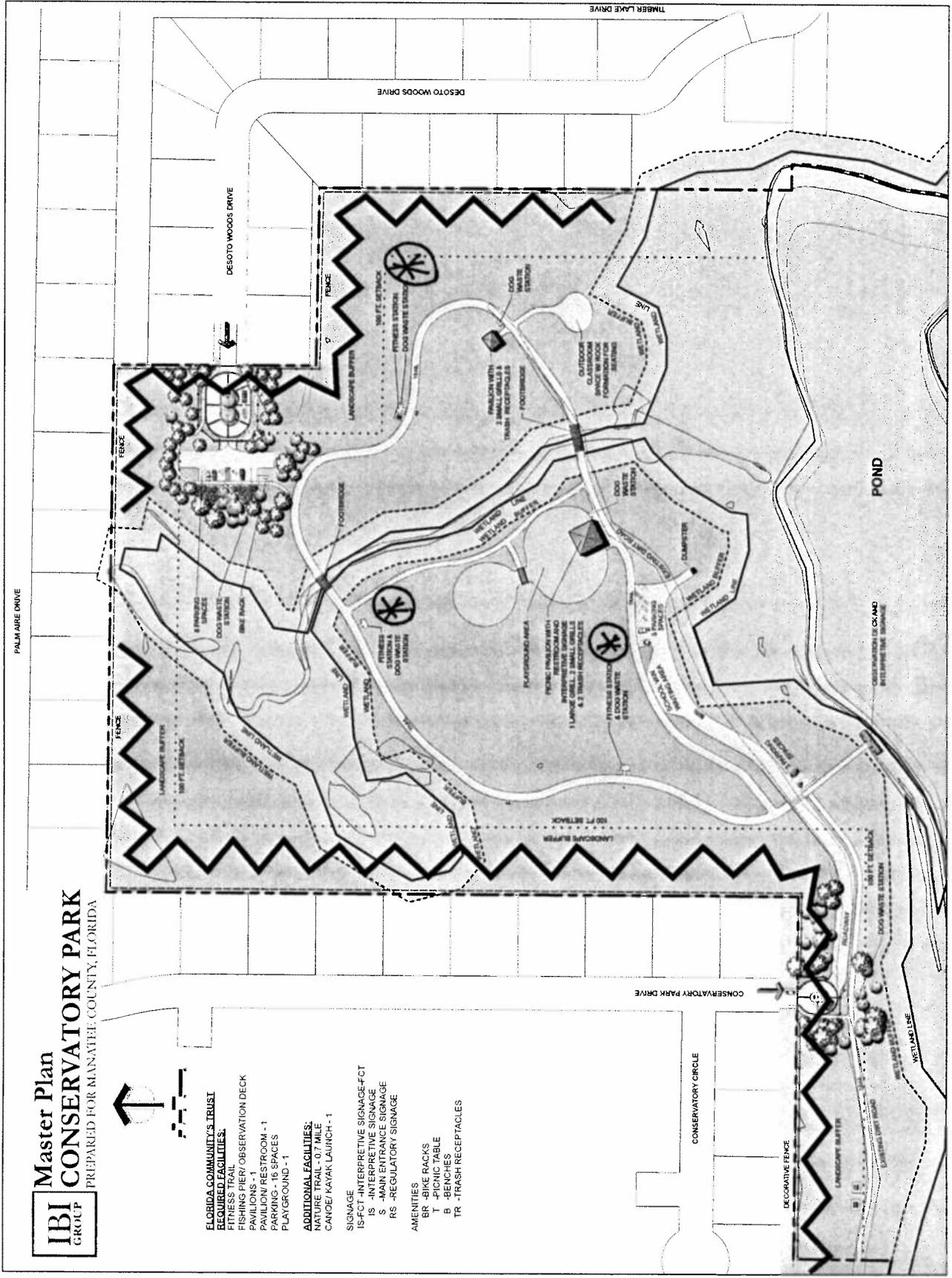
Number of calendar days required for delivery and installation of product after notification of award, verbal or written, shall not exceed _____ days.

Vendor Name: _____

Master Plan
CONSERVATORY PARK
 PREPARED FOR MANATEE COUNTY, FLORIDA



- FLORIDA COMMUNITY'S TRUST**
REQUIRED FACILITIES:
 FITNESS TRAIL
 FISHING PIER/ OBSERVATION DECK
 PAVILION - ESTROOM - 1
 PARKING - 16 SPACES
 PLAYGROUND - 1
- ADDITIONAL FACILITIES:**
 NATURE TRAIL - 0.7 MILE
 CANOE/ KAYAK LAUNCH - 1
- SIGNAGE**
 IS-FCIT - INTERPRETIVE SIGNAGE-FCIT
 IS - INTERPRETIVE SIGNAGE
 IS - ENTRANCE SIGNAGE
 RS - REGULATORY SIGNAGE
- AMENITIES**
 BR - BIKE RACKS
 T - PICNIC TABLE
 B - BENCHES
 TR - TRASH-RECEPTACLES



STATEMENT OF NO OFFER

REQUEST FOR QUOTATION #13-1508BS

OUTDOOR FITNESS EQUIPMENT

If you do not intend to quote please return this form immediately to:

Manatee County Purchasing
1112 Manatee Avenue West, Suite 803
Bradenton, Florida 34205

We, the undersigned, have declined to quote on RFQ #13-1508BS, for the following reason(s):

- Specifications too restrictive
- Insufficient time to respond
- We do not offer this product or service
- Our schedule would not permit us to perform
- Unable to meet specifications
- Specifications unclear (explain below)
- Other (specify below)

REMARKS:

Thank you for your input.

Company Name: _____

Company Address: _____

Telephone: _____

Date: _____

Signature: _____

(Print or type name and title of above signer)

MANATEE COUNTY LOCAL PREFERENCE LAW AND VENDOR REGISTRATION

F.01 Vendor Registration

All vendors are encouraged to register with Manatee County using the on-line "Vendor Registration" web page on www.mymanatee.org.

Enclosed is a copy of the current Manatee County law that details the County's Local Preference and definition of a Local Business.

If you assert that your firm meets the stated definition of a Local Business, we ask that in addition to registering on the County's Web page, you fill out the attached "Affidavit As To Local Business Form" that is included in this section of the quote, have the completed document notarized, and mail the original to the following address: Manatee County Administration Center, 1112 Manatee Avenue West, Suite 803, Bradenton, FL 34205.

Your cooperation in registering your business with Manatee County will enhance our opportunities to identify sources for goods and services, plus identify Local Businesses. This information is used for soliciting quotations up to \$250,000.00 and for competitive solicitations of larger purchases.

You will note that Manatee County collaborates with the Manatee Chamber of Commerce, posting quotes on www.manateechamber.com as well as using the same vendor categories for registration.

Our staff can assist you with your registration as needed. Our office hours are 8:00 A.M. to 5:00 P.M., Monday through Friday on regular business days. Please call (941) 749-3014 if you wish to have a purchasing staff member assist you.

Quick steps to on line registration: www.mymanatee.org

A link to "Purchasing" is listed under the "Quick Links" on page one of this County Web Site. On the left hand side of the Purchasing Web page, click on "Vendor Registration."

This will bring up the Vendor Registration form for on-line input. Please note that the definition of a "Local Business" changed on March 17, 2009. The Web page will be updated to include the current Law which has been provided in this section of the quote.

Thank you for reviewing this information and considering registering your business with Manatee County. Registration is not mandatory; however, by taking the time to register, you are helping the County to provide timely notifications of quotation, quote, and proposal opportunities to you

F.02 Section 2-26-6. Local preference, tie quotes, local business defined.

(a) Whenever a responsible local business Vendor and a responsible non-local business Vendor are found, upon the opening of quotes, to have both submitted the lowest responsive quote, the quote of the local Vendor shall be awarded the contract. Should more than one responsible local business Vendor match the responsible non-local business Vendor's lowest responsive quote, or should no responsible local business Vendor match the lowest responsive quote but two or more responsible non-local business Vendors submit lowest responsive quotes for equal amounts, then the award of the contract shall be determined by a chance drawing, coin toss, or similar tie-breaking method conducted by the purchasing office and open to the public. Any Vendors seeking to be recognized as local businesses for purposes of this local business preference provision may be required by the terms of the quote announcement to certify they meet the definition of local business set forth in this section, and to register as a local business with the county in the manner prescribed by the county to facilitate the county's ability to track the award of contracts to local businesses and to allow the county to provide future notifications to its local businesses concerning other quoting opportunities.

(b) Nothing herein shall be deemed to prohibit the inclusion of requirements with respect to operating and maintaining a local place of business in any invitation for quotes when the Vendor's location materially affects the provisions of the services or supplies that are required by the invitation.

(c) Local business is defined as a business legally authorized to engage in the sale of the goods and/or services to be

procured, and which certifies within its quote that for at least six (6) months prior to the announcement of the solicitation of quotes it has maintained a physical place of business in Manatee, Desoto, Hardee, Hillsborough, Pinellas or Sarasota County with at least one full-time employees at that location.

(d) Each solicitation for quotes made by the county shall contain terms expressly describing the local business preference policies of the county, and shall provide that by electing to submit a quote pursuant to a request for quotes, all Vendors are deemed to understand and agree to those policies.

(e) For all contracts for architecture, professional engineering, or other professional services governed by Florida Statute § 287.055, the Consultants' Competitive Negotiation Act, the county shall include the local business status of a firm among the factors considered when selecting which firms are "most highly qualified." In determining which firm is the "most qualified" for purposes of negotiating a satisfactory contract, preference shall be given to a local business where all other relevant factors are equal.

(f) Local preference shall not apply to the following categories of contracts:

1. Goods or services provided under a cooperative purchasing agreement or similar "piggyback" contract;
2. Contracts for professional services subject to Florida Statute § 287.055, the Consultants' Competitive Negotiation Act, except as provided for in subsection (e) above;
3. Purchases or contracts which are funded, in whole or in part, by a governmental or other funding entity, where the terms and conditions of receipt of the funds prohibit the preference;
4. Purchases or contracts made pursuant to a non-competitive award process, unless otherwise provided by this section; F.02 Section 2-26-6. Local preference, tie quotes, local business defined. (Continued)
5. Any quote announcement which specifically provides that the general local preference policies set forth in this section are suspended due to the unique nature of the goods or services sought, the existence of an emergency as found by either the county commission or county administrator, or where such suspension is, in the opinion of the county attorney, required by law.

(g) To qualify for local preference under this section, a local business must certify to the County that it:

1. Has not within the five years prior to the quote announcement admitted guilt or been found guilty by any court or state or federal regulatory enforcement agency of violation of any criminal law, or a law or administrative regulation regarding fraud;
2. Is not currently subject to an unresolved citation or notice of violation of any Manatee County Code provision, except citations or notices which are the subject of a current legal appeal, as of the date of the quote announcement;
3. Is not delinquent in the payment of any fines, liens, assessments, fees or taxes to any governmental unit or taxing authority within Manatee County, except any such sums which are the subject of a current legal appeal.

Ref: Ordinance 09-21 and 09-23 PASSED AND DULY ADOPTED in open session, with a quorum present and voting, on the 17th day of March, 2009.

MANATEE COUNTY GOVERNMENT - AFFIDAVIT AS TO LOCAL BUSINESS
(Complete and Initial Items B-F)

A. Authorized Representative

I, [name] _____, am the [title] _____ and the duly authorized representative of: [name of business] _____, and that I possess direct personal knowledge to make informed responses to these certifications and the legal authority to make this Affidavit on behalf of myself and the business for which I am acting; and by electing to submit a quote pursuant to this Request for Quotation, shall be deemed to understand and agree to the local business preference policies of Manatee County; and that I have the direct knowledge to state that this firm complies with all of the following conditions to be considered to be a Local Business as required by the Manatee County Code of Law, Section 2-26-6.

B. Place of Business: I certify that the above business is legally authorized to engage in the sale of goods and/or services and has a physical place of business in Manatee, DeSoto, Hardee, Hillsborough, Pinellas or Sarasota County with at least one (1) fulltime employee at that location. The physical address of the location which meets the above criteria is: _____ [Initial] _____

Business Phone Number: _____

Email Address: _____

C. Business History: I certify that business operations began at the above physical address with at least one fulltime employee on [date] _____ [Initial] _____

D. Criminal Violations: I certify that within the past five years of the date of this Quote announcement, this business has not admitted guilt nor been found guilty by any court or local, state or federal regulatory enforcement agency of violation of any criminal law or administrative regulation regarding fraud. [Initial] _____

E. Citations or Code Violations: I certify that this business is not currently subject to any unresolved citation or notice of violation of any Manatee County Code provision, with the exception of citations or notices which are the subject of a legal current appeal within the date of this quote announcement. [Initial] _____

F. Fees and Taxes: I certify that this business is not delinquent in the payment of fines, liens, assessments, fees or taxes to any governmental unit or taxing authority within Manatee County, with the exception of those which are the subject of a current legal appeal. [Initial] _____

Each of the above certifications is required to meet the qualification of "Local Business" under Manatee County Code of Law, 2-26-6.

Signature of Affiant _____

STATE OF FLORIDA COUNTY OF _____

Sworn to (or affirmed) and subscribed before me this _____ day of _____, 20____, by (name of person making statement).

(Notary Seal) Signature of Notary: _____

Name of Notary: (Typed or Printed) _____

Personally Known ____ OR Produced Identification ____ Type of Identification Produced _____

Submit executed copy to Manatee County Purchasing - Suite 803 - 1112 Manatee Avenue West - Bradenton, FL 34205

PUBLIC CONTRACTING AND ENVIRONMENTAL CRIMES CERTIFICATION

SWORN STATEMENT PURSUANT TO ARTICLE 6,
MANATEE COUNTY PURCHASING CODE

THIS FORM MUST BE SIGNED AND SWORN TO IN THE PRESENCE OF A NOTARY PUBLIC OR OTHER OFFICIAL AUTHORIZED TO ADMINISTER OATHS.

This sworn statement is submitted to the Manatee County Board of County Commissioners by _____
[print individual's name and title]

for _____
[print name of entity submitting sworn statement]

whose business address is:

and (if applicable) its Federal Employer Identification Number (FEIN) is _____. If the entity has no FEIN, include the Social Security Number of the individual signing this sworn statement:

I understand that no person or entity shall be awarded or receive a county contract for public improvements, procurement of goods or services (including professional services) or a county lease, franchise, concession or management agreement, or shall receive a grant of county monies unless such person or entity has submitted a written certification to the County that it has not:

- (1) been convicted of bribery or attempting to bribe a public officer or employee of Manatee County, the State of Florida, or any other public entity, including, but not limited to the Government of the United States, any state, or any local government authority in the United States, in that officer's or employee's official capacity; or
- (2) been convicted of an agreement or collusion among bidders or prospective bidders in restraint of freedom of competition, by agreement to bid a fixed price, or otherwise; or
- (3) been convicted of a violation of an environmental law that, in the sole opinion of the County's Purchasing Director, reflects negatively upon the ability of the person or entity to conduct business in a responsible manner; or
- (4) made an admission of guilt of such conduct described in items (1), (2) or (3) above, which is a matter of record, but has not been prosecuted for such conduct, or has made an admission of guilt of such conduct, which is a matter of record, pursuant to formal prosecution. An admission of guilt shall be construed to include a plea of nolo contendere; or
- (5) where an officer, official, agent or employee of a business entity has been convicted of or has admitted guilt to any of the crimes set forth above on behalf of such and entity and pursuant to the direction or authorization of an official thereof (including the person committing the offense, if he is an official of the business entity), the business shall be chargeable with the conduct herein above set forth. A business entity shall be chargeable with the conduct of an affiliated entity, whether wholly owned, partially owned, or one which has common ownership or a common Board of Directors. For purposes of this Form, business entities are affiliated if, directly or indirectly, one business entity controls or has the power to control another business entity, or if an individual or group of individuals controls or has the power to control both

entities. Indicia of control shall include, without limitation, interlocking management or ownership, identity of interests among family members, shared organization of a business entity following the ineligibility of a business entity under this Article, or using substantially the same management, ownership or principles as the ineligible entity.

Any person or entity, who claims that this Article is inapplicable to him/her/it because a conviction or judgment has been reversed by a court of competent jurisdiction, shall prove the same with documentation satisfactory to the County's Purchasing Director. Upon presentation of such satisfactory proof, the person or entity shall be allowed to contract with the County.

I UNDERSTAND THAT THE SUBMISSION OF THIS FORM TO THE CONTRACTING OFFICER FOR MANATEE COUNTY IS VALID THROUGH DECEMBER 31 OF THE CALENDAR YEAR IN WHICH IT IS FILED. I ALSO UNDERSTAND THAT ANY CONTRACT OR BUSINESS TRANSACTION SHALL PROVIDE FOR SUSPENSION OF PAYMENTS, OR TERMINATION, OR BOTH, IF THE CONTRACTING OFFICER OR THE COUNTY ADMINISTRATOR DETERMINES THAT SUCH PERSON OR ENTITY HAS MADE FALSE CERTIFICATION.

[Signature]

STATE OF FLORIDA
COUNTY OF _____

Sworn to and subscribed before me this _____ day of _____, 20__

by _____.

My commission expires _____

Notary Public Signature

[Print, type or stamp Commissioned name of Notary Public]

Signatory Requirement - In the case of a business entity other than a partnership or a corporation, this affidavit shall be executed by an authorized agent of the entity. In the case of a partnership, this affidavit shall be executed by the general partner(s). In the case of a corporation, this affidavit shall be executed by the corporate president.