

**MANATEE COUNTY GOVERNMENT**  
**NOTICE OF INTENT TO AWARD**  
**A SINGLE SOURCE CONTRACT**

<b>SUBJECT/TITLE</b>	E's Installation Services LLC/Custom Two-Way Radio Installation and Removal Services	<b>DATE POSTED</b>	MC Website _____
<b>PROCUREMENT REPRESENTATIVE</b>	Shawn Page, Procurement Agent	<b>DATE CONTRACT SHALL BE AWARDED</b>	June 23, 2021
<b>DEPARTMENT/DIVISION</b>	Information Technology Department, Radio Division	<b>REQUISITION NO.</b>	R077027
<b>AUTHORIZED BY</b>	Jacob Erickson, Procurement Official	<b>SIGNATURE DATE</b>	

**NOTICE OF INTENT TO NEGOTIATE FOR AWARD**

The Manatee County Procurement Division provides notice of its intent to award a single source contract to E's Installation Services LLC for the provision of custom two-way radio installation and removal services on an as-needed basis. The estimated annual cost is \$85,000.00.

**ENABLING/REGULATING AUTHORITY**

**Federal/State Laws, Administrative Rulings, Manatee County Comp Plan/Land Development Code, Ordinances, Resolutions, Policy**

Manatee County Code of Laws

**BACKGROUND/DISCUSSION**

The Manatee County Procurement Division has completed a due diligence review and intends to procure custom two-way radio installation and removal services on an as-needed basis from E's Installation Services LLC without conducting a competitive solicitation process for the following reasons:

- The Radio Division has been utilizing E's Installation Services LLC for the custom services since 2020, giving the company institutional knowledge of the required services and County practices.
- The Radio Division has contacted several companies with requests for the custom services, resulting in the companies stating that they can only provide standard installation services and cannot provide the required fabrication and electronic media installation services.
- The Radio Division has not been successful in finding additional companies aside from E's Installation Service LLC to provide the custom services.
- Procuring the custom two-way radio installation and removal services on an as-needed basis from E's Installation Services LLC will ensure that the requirements and needs of the Radio Division are met.
- A competitive solicitation process cannot reasonably be used, or, if used, will result in significantly higher administrative costs with an unknown outcome.

Any company that believes it can provide these services, must submit detailed information about its services to the Manatee County Procurement Division at [purchasing@mymanatee.org](mailto:purchasing@mymanatee.org) no later than 6/22/2021 for evaluation and consideration.