

# MANATEE COUNTY GOVERNMENT

## INTENT TO AWARD

|                                   |  |                             |                                     |
|-----------------------------------|--|-----------------------------|-------------------------------------|
| <b>RFQ NO./TITLE</b>              | 24-R083442DJ Peninsula Bay Boat Ramp Professional Engineering Services | <b>DATE POSTED</b>          | MC _____ DS _____                   |
| <b>PROCUREMENT REPRESENTATIVE</b> | Dave Janney, Procurement Agent III                                     | <b>PROJECTED AWARD DATE</b> | April 23, 2024                      |
| <b>DEPARTMENT/DIVISION</b>        | Public Works Department  | <b>AUTHORIZED BY DATE</b>   | Jacob Erickson, Purchasing Official |

**NOTICE OF INTENT TO AWARD**

The Manatee County Procurement Division provides notice of its intent to award a contract with Kimley-Horn and Associates, Inc. for the provision of Professional Engineering Services.

**ENABLING/REGULATING AUTHORITY**

Manatee County Procurement Ordinance, Sec 2-26.

**BACKGROUND/EVALUATION**

The project will focus on the design of the boat ramp and connection to Palma Sola Bay. The design shall include reconstructing existing roadways with a round a bout, parking lot and required stormwater management. The existing channel to Palma Sola Bay shall be evaluated to provide a functional boat launch facility.

The solicitation was advertised on the Manatee County website, and DemandStar. It was also provided to the Manatee County Chamber of Commerce, the Manasota Black Chamber of Commerce, Gulf Coast Builders Exchange, and Gulf Coast Latin Chamber of Commerce for release to its members. Responses were received from the following firms:

1. Kimley-Horn and Associates, Inc.

The following firms were deemed non-responsive/non-responsible: None

**EVALUATION COMMITTEE MEMBERS:**

- |  |   |
|--|---|
| Dave Janney, Procurement Division, non-voting        | Jim Shuler, Project Engineer II               |
| Michael Sturm, Senior Project Engineer               | Phil Catalano, Senior Engineering Specialists |
| Sherri Swanson, Ecological Services Division Manager |   |

**EVALUATION SUMMARY:**

The Evaluation Committee first convened on January 17, 2024, and conducted technical evaluations of the responsible, responsive, proposals received. The evaluation committee reconvened on January 26, 2024, for the final technical evaluations, discussion of the clarifying questions, and requested authorization to enter into negotiations with the following firm:

1. Kimley-Horn and Associates, Inc.

**RECOMMENDATION:**

The Evaluation Committee unanimously recommends award to the following firm(s):

Kimley-Horn and Associates, Inc.

|   |      |             |                |
|---|------|-------------|----------------|
| <b>ATTACHMENTS</b><br>(List in order of attached) | None | <b>COST</b> | \$2,235,247.00 |
|---|------|-------------|----------------|