

# MANATEE COUNTY GOVERNMENT INTENT TO AWARD

|                                   |   |                             |                                     |                           |
|-----------------------------------|---|-----------------------------|-------------------------------------|---------------------------|
| <b>SOLICITATION NO./TITLE</b>     | 21-R077057DJ<br>Professional<br>Architectural / Engineering<br>Services | <b>DATE POSTED</b>          | MC _____<br>DS _____                | CC _____<br>BIDSYNC _____ |
| <b>PROCUREMENT REPRESENTATIVE</b> | Dave Janney<br>Senior Procurement Agent                                 | <b>PROJECTED AWARD DATE</b> | August 9, 2022                      |                           |
| <b>DEPARTMENT/DIVISION</b>        | Property Management   | <b>AUTHORIZED BY DATE</b>   | Jacob Erickson, Purchasing Official |                           |

### NOTICE OF INTENT TO AWARD

The Manatee County Procurement Division provides notice of its intent to award a contract with CPH, LLC.; Diversified Technology Consultants, Inc.; Fawley Bryant Architects, Inc.; Hall Darling Design Studio, P.A.; Kimley-Horn and Associates, Inc.; Ohlson Lavoie Corporation; Siebert Architects, P.A.; Stantec Consulting Services, Inc.; Sweet Sparkman Architects, Inc.; and Wannemacher Jensen Architects, Inc. for the provision of Professional Architectural / Engineering Services.

### ENABLING/REGULATING AUTHORITY

Manatee County Procurement Ordinance, Sec 2-26.

### BACKGROUND/EVALUATION

The County requested proposals from qualified firms for the provision of Professional Architectural / Engineering Services as identified in the Scope of Services on an as-needed basis for various projects with Manatee County.

The solicitation was advertised on the Manatee County website, and Periscope S2G. It was also provided to the Manatee County Chamber of Commerce, the Manasota Black Chamber of Commerce, Gulf Coast Builders Exchange, and Gulf Coast Latin Chamber of Commerce for release to its members. Responses were received from the following firms:

1. CPH, LLC., Sanford, FL
2. Dewberry Architects Inc., Orlando, FL
3. Diversified Technology Consultants, Inc., Sarasota, FL
4. Fawley Bryant Architects, Inc., Sarasota, FL
5. Hall Darling Design Studio, P.A., Sarasota, FL
6. Kimley-Horn and Associates, Inc., Sarasota, FL
7. Ohlson Lavoie Corporation, Orlando, FL
8. Siebert Architects, P.A., Sarasota, FL
9. Stantec Consulting Services, Inc., Sarasota, FL
10. Sweet Sparkman Architects, Inc., Sarasota, FL
11. Wannemacher Jensen Architects, Inc., St. Petersburg, FL

The following firms were deemed non-responsive/non-responsible: None

**EVALUATION COMMITTEE MEMBERS:**

Dave Janney, Procurement Division, non-voting Kurt Mattingly, Property Management, Project Manager  
 Mark Petrilla, Property Management, Building Supervisor Tracy Trahan, Bldg & Devlp Svs, Planning Section Mgr

**EVALUATION SUMMARY:**

The Evaluation Committee first convened on April 11, 2022, and conducted technical evaluations of the responsible, responsive, proposals received. The evaluation committee reconvened on May 4, 2022, to complete technical evaluations and determined that the following 11 firms were shortlisted: CPH, LLC.; Dewberry Architects Inc.; Diversified Technology Consultants, Inc.; Fawley Bryant Architects, Inc.; Hall Darling Design Studio, P.A.; Kimley-Horn and Associates, Inc.; Ohlson Lavoie Corporation; Siebert Architects, P.A.; Stantec Consulting Services, Inc.; Sweet Sparkman Architects, Inc.; and Wannemacher Jensen Architects, Inc. On May 4, 2022, the evaluation committee met for the final technical evaluations and requested authorization to enter into negotiations with the following 11 firms:

- |   |   |
|---|---|
| 1. CPH, LLC.                                | 7. Ohlson Lavoie Corporation            |
| 2. Dewberry Architects Inc.                 | 8. Siebert Architects, P.A.             |
| 3. Diversified Technology Consultants, Inc. | 9. Stantec Consulting Services, Inc.    |
| 4. Fawley Bryant Architects, Inc.           | 10. Sweet Sparkman Architects, Inc.     |
| 5. Hall Darling Design Studio, P.A.         | 11. Wannemacher Jensen Architects, Inc. |
| 6. Kimley-Horn and Associates, Inc.         |   |

**RECOMMENDATION:**

The Evaluation Committee unanimously recommends award to the following firm(s):

- |   |   |
|---|---|
| 1. CPH, LLC.                                | 6. Ohlson Lavoie Corporation            |
| 2. Diversified Technology Consultants, Inc. | 7. Siebert Architects, P.A.             |
| 3. Fawley Bryant Architects, Inc.           | 8. Stantec Consulting Services, Inc.    |
| 4. Hall Darling Design Studio, P.A.         | 9. Sweet Sparkman Achitects, Inc.       |
| 5. Kimley-Horn and Associates, Inc.         | 10. Wannemacher Jensen Architects, Inc. |

|   |                                   |  |                                  |
|---|-----------------------------------|--|----------------------------------|
| <b>ATTACHMENTS</b><br>(List in order of attached) | None                              | <b>NAME AND NUMBER OF FUNDING SOURCE</b> | Various                          |
| <b>COST</b>                                       | To be determined for each project | <b>FUNDS VERIFIED</b>                    | To be verified with each project |

Solicitation Number: 21-R077057DJ  
 Solicitation Title: Professional Architectural / Engineering Services  
 Advertise Date: February 1, 2022

Voting Committee Members: Kurt Mattingly, Mark Petrilla, Tracy Trahan  
 Procurement Representative: Dave Janney  
 Final Technical Evaluation Summary

| <b>Name</b>               | <b>Proposer &amp; Team's Experience</b> | <b>Approach to Project Management and Design</b> | <b>Organizational Structure and Capacity</b> | <b>Similar Completed Projects</b> | <b>Total</b> |
|---------------------------|---|--|--|-----------------------------------|--------------|
| <b>Sweet Sparkman</b>     | 23.7                                    | 32.7   | 13.3   | 22.7                              | 92.3         |
| <b>CPH</b>                | 23.0                                    | 31.7   | 12.0   | 21.7                              | 88.3         |
| <b>DTC</b>                | 21.7                                    | 31.7   | 11.7   | 21.3                              | 86.3         |
| <b>Wannamacher Jensen</b> | 21.0                                    | 30.3   | 12.7   | 22.3                              | 86.3         |
| <b>Fawley Bryant</b>      | 22.3                                    | 26.7   | 13.0   | 23.0                              | 85.0         |
| <b>Hall Darling</b>       | 22.0                                    | 27.3   | 13.0   | 22.3                              | 84.7         |
| <b>Seibert</b>            | 22.3                                    | 27.0   | 12.7   | 22.3                              | 84.3         |
| <b>Dewberry</b>           | 21.7                                    | 30.7   | 10.7   | 21.0                              | 84.0         |
| <b>Stantec</b>            | 20.7                                    | 30.7   | 11.7   | 21.0                              | 84.0         |
| <b>Kimley Horn</b>        | 20.0                                    | 27.3   | 12.0   | 19.7                              | 79.0         |
| <b>OLC</b>                | 19.0                                    | 28.3   | 10.7   | 19.3                              | 77.3         |