

MANATEE COUNTY GOVERNMENT INTENT TO NEGOTIATE

SUBJECT	Professional Services for Solid Waste Collection, Recycling, Special Waste and Reduction Program	DATE POSTED	MC <u>KSE 8/12/16</u> DS <u>KSE 8/12/16</u> CC <u>N/A</u>
PURCHASING REPRESENTATIVE	Frank Lambertson, Ext. 3042	DATE CONTRACT SHALL BE AWARDED	August 19, 2016
DEPARTMENT	Utilities Department	CONSEQUENCES IF DEFERRED	These services are currently not available to the County
SOLICITATION	RFP 16-1904FL	AUTHORIZED BY DATE	Melissa Wendel, CPPO Purchasing Official August 12, 2016

NOTICE OF INTENT TO NEGOTIATE

Notice of Intent to Negotiate with Kessler Consulting Inc., Tampa, FL for Professional Services for Solid Waste Collection, Recycling, Special Waste and Reduction Program. 8/12/16

ENABLING/REGULATING AUTHORITY

Federal/State law(s), administrative ruling(s), Manatee County Comp Plan/Land Development Code, ordinances, resolutions, policy.

Manatee County Code of Laws

BACKGROUND/DISCUSSION

PROJECT BACKGROUND:

Manatee County requires professional solid waste collection, recycling, special waste and reduction programs to assist the County with a variety of solid waste related services.

The Consultant performs, as required, all of the services necessary for the various solid waste projects. Projects may include a variety of tasks associated with planning, evaluation, development, and implementation of solid waste collection, recycling, special waste and reduction programs. Experienced technical expertise and assistance are required in the performance assessment of existing programs, expansion of programs, new initiatives, public education and outreach, and reporting requirements on an as needed, assignment by assignment basis. The consultant shall also provide miscellaneous services and support to the Department which may include presentations to the Board of Commissioners, other government entities, citizen groups, and regulatory agencies.

SOLICITATIONS:

The RFP was advertised on the Manatee County website, DemandStar, and was also provided to the Manatee County Chamber of Commerce for release to its members. Three (3) proposals were received.

Conex Recycling Corp., Alpharetta, GA
Kessler Consulting Inc., Tampa, FL
SCS Engineers, Tampa, FL

EVAUATION COMMITTEE (VOTING) MEMBERS:

Name, Title, Department

Diana Linville, Energy Manager, Property Management Department
Renee Detweiler, Superintendent-Solid Waste Enforcement, Utilities Department
Frank Lambertson, Contracts Negotiator, Financial Management Department (chairperson)

ATTACHMENTS (List in order of attached)	N/A	FUNDING SOURCE (Acct Number & Name)	<input checked="" type="checkbox"/> Funds Verified <input type="checkbox"/> Insufficient Funds
COST	\$50,000	AMT/FREQ OF RECURRING COSTS (Attach Fiscal Impact Statement)	None

EVALUATION COMMITTEE (NON-VOTING) MEMBERS:**Name, Title, Department**

Gus DiFonzo, Deputy Director, Utilities Department

EVALUATION RESULTS:

The initial evaluation committee meeting was held to discuss procedures and responsibilities of evaluation committee members, the proposals received and subsequently, developed a shortlist for oral presentations which consisted of Kessler Consulting Inc., Tampa, FL and SCS Engineers, Tampa, FL

Oral presentations were delivered to the Committee on July 18, 2016 by the two (2) shortlisted firms. The Committee continued the acquisition process with the committee's recommendation to County Administrator by recommending Kessler Consultants Inc.

Kessler Consultants, Inc., Tampa, FL – Kessler Consultants demonstrated exceptional qualifications in their proposal and oral presentation. The firm provides an organization that has vast experience in Florida markets (28 years) and is familiar with the County's solid waste goals and objectives due to their years of experience with the County. Additionally, the firm detailed its approach to the County's upcoming waste haulers acquisition which was innovative, yet practical; a support staff that adds value to all levels of the firm's performance; and has always expressed a willingness to work with the County meeting its solid waste needs and objectives.

SCS Engineers, Tampa, FL – SCS's presentation supported their experiences and expertise as described in their proposal and delivered satisfactory oral presentation. Highlights of the evaluation committee comments include staff in Tampa that could conduct projects in house and has additional resources throughout the US should there be a need. The firm provides similar services to the City of West Palm Beach, FL and Santa Rosa County, FL. However, they were not evaluated as high as the selected firm.

REMAINING RESPONDENTS:

The remaining respondent, although well qualified, were not selected based on a comparison of capabilities of the selected firms.

Conex Recycling Corp., Alpharetta, GA

ESTIMATED COST OF SERVICES:

\$50,000.00

FUNDING:

480 0011000 534000

The above justifications are a generalized summary of major observations intended only to provide the County Administrator a sufficiently detailed overview of the main observations of a majority of Committee Members. Each Committee Member may have considered one or more facts or factors more or less important than the other Committee Members when voting, and this summary of the Evaluation Committee's decision is not an attempt to exhaustively describe each of the relevant factors which motivated each of the Committee Members to select the rankings described.

The Committee voted 3-0 to proceed with the selected consultant Kessler Consulting Inc., Tampa, FL

The resulting agreements will be managed by the Solid Waste Division, Utilities Department.