

MANATEE COUNTY GOVERNMENT

SOURCE SELECTION

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|----------------------------------|--|---------------------------------------|--|
| SUBJECT | PBX System and Voice Application Maintenance and Support | DATE POSTED | Date Posted on mymanatee.org <u>03/15/2012</u> |
| PURCHASING REPRESENTATIVE | Deborah Carey-Reed, 941/749-3074 | DATE CONTRACT SHALL BE AWARDED | March 21, 2012 |
| DEPARTMENT | Information Services | CONSEQUENCES IF DEFERRED | N/A <i>Wendell</i> |
| SOURCE RECOMMENDATION | Request for Proposals #11-3208DW | AUTHORIZED BY | Melissa A. Wendell, Purchasing Official Date: <u>03/15/2012</u> |

ACTION DESIRED

Authorization to execute this Agreement for maintenance and support for the PBX and voice application system with Southeastern Telecom, Inc. (SeTeL), Tampa, Florida, for an annual cost of \$85,488 (additional cost for any emergency parts replacement, material cost plus 45%). Contract includes an option to renew for two additional years.

ENABLING/REGULATING AUTHORITY

Federal/State law(s), administrative ruling(s), Manatee County Comp Plan/Land Development Code, ordinances, resolutions, policy.)

Manatee County Code of Laws

BACKGROUND/DISCUSSION

- This Agreement provides for the maintenance and support of the various NEC PBX telephone systems and voice application servers including voice mail, ACD, and IVR that are installed throughout the County.
- 10/21/2011 to 11/23/11 appropriate procurement procedures were followed; two proposals were received. Request for Proposal was broadcasted on DemandStar and on the Manatee County website to over 200 prospective vendors, 11 vendors requested the RFP, and three proposals were received.
- 02/08/2012 Selection Committee meeting for discussion and review of proposals resulted in the following ranking:
 - Ranked #1**, Southeastern Telecom is locally stationed and has proposed no use of subcontractors and is the incumbent for this contract and satisfactory performs the services to date.
 - Ranked #2**, Shared Technologies did not provide specific information relating to the qualification of technician(s) to be servicing the County.
 - Ranked #3**, Optus, Inc. proposed the use of subcontractors for all areas of work.
- Information Services Department will manage this Agreement.

SUMMARY RESULTS:

Optus, Inc. Telequip, Jonesboro, AK \$139,894.80
 Shared Technologies, Orlando, FL \$94,848.00
 Southeastern Telecom, Tampa, FL \$85,488.00

ATTACHMENTS: (List in order as attached)

None

INSTRUCTIONS:

N/A

COST \$85,488

SOURCE (ACCT# & NAME)

5040005600
Maintenance & Operation

COMMENTS N/A

**AMT./FREQ. OF RECURRING COSTS
(ATTACH FISCAL IMPACT STATEMENT)**

N/A