

February 12, 2014

TO: All Interested Bidders

SUBJECT: Invitation for Bids #13-3020CD

Manatee County Hensley Wing 4th Floor I.T. Room Renovation

ADDENDUM #2

Bidders are hereby notified that this Addendum shall be acknowledged on page <u>Bid Form-1</u> of the Bid Form and made a part of the above named bidding and contract documents. Bids submitted without acknowledgment of the Addendum will be considered incomplete.

The following items are issued to add to, modify, and clarify the bid and contract documents. These items shall have the same force and effect as the original bidding and contract documents, and cost involved shall be included in the bid prices. Bids to be submitted on the specified bid date, shall conform to the additions and revisions listed herein.

1. **CLARIFICATION** of Article's 1.5.1.A thru 1.5.1.D, Site Access, on pages 9 thru 10 of Section 01100 of the Construction Specifications and Sheet L-1 of the Construction Plans:

Every employee of the General Contractor and Sub-Contractors shall be required to go thru background screening before being allowed unsupervised access to the building. It shall be the responsibility of the Contractor to submit a Judicial Center Background Waiver (attached to this Addendum #2) to the Project Manager for every employee or subcontractor employee of the General Contractor before that person is allowed onto the job site. All employees and subcontractor employees shall wear identifying apparel that clearly identifies the company they are working for.

After successful background screening, a limited number of access cards will be issued to the General Contractor's resident superintendent for the purpose of escorting all employees and subcontractors to and from the job site work area. Failure to abide by security protocols will result in suspension of access cards.

The Contractor shall coordinate all deliveries with the Project Manager one week in advance of deliveries. Deliveries on Mondays and Wednesdays are discouraged but not prohibited. If the Contractor schedules any deliveries on Mondays and/or Wednesdays then delays are to be expected and no additional contract time will be granted due to such delays.

Deliveries of large items that will not fit on the designated elevator (such as 4×8 sheets of drywall) will have to be carried to the 4^{th} floor construction site via the stairwell from the sally port.

The Contractor will not be allowed to keep a construction dumpster on site and shall coordinate weekly staging for debris removal. All debris shall be kept on the 4th floor and removed weekly.

Financial Management Department –Purchasing Division 1112 Manatee Avenue West. Suite 803. Bradenton, FL 34205 PHONE: 941.749.3014 * FAX: 941.749.3034

www.mvmanatee.org

2. **CLARIFICATION** of referenced equipment in Article 1.6.A on page 10 of Section 01100 of the Construction Specifications:

The County Supplied IT Rack with UPS's is located in the approximate area that it will be installed by the successful Contractor as part of Bid Item 26, and is connected to temporary electrical power. The Contractor shall contact the Project Manager for approval prior to moving any part of the IT Rack equipment or the connected power.

The Contractor shall work around the IT Rack equipment and temporary power connection until the Contractor is ready to install the IT Rack in its permanent location, and shall obtain approval from the Project Manager prior to moving equipment.

The following questions were presented by potential bidders at the information conference:

QUESTION #1: Can tools be locked up and left on the 4th floor?

RESPONSE #1: Yes

QUESTION #2: What kind of notice is required for noise (such as drilling through concrete)-and how far in advance?

RESPONSE #2: Contractor shall be responsible for notifying the Project Manager one week in advance of all construction activities to be carried out the following week, and shall notify the owner no less than 72 hours in advance of proposed disruptions.

END OF ADDENDUM #2

Bids will be received at Manatee County Purchasing, 1112 Manatee Avenue West, Bradenton, Florida 34205 until **Tuesday**, **February 18**, **2014 at 3:00 PM**.

Sincerely,

Melissa M. Wendel, CPPO

Meni W. Waller

Purchasing Official

Attachment: Judicial Center Background Waiver

CRITERIA FOR SECURITY ACCESS TO THE MANATEE COUNTY JUDICIAL CENTER

Revised 10-13-10

Persons requesting access to the secure areas and 9th floor of the Manatee County Judicial Center (MCJC) must meet the criteria below. For purposes of determining whether criteria is met and for reconsideration requests, the Sheriff and Chief Judge may delegate a designee to approve or deny the requests. For the MSO, the designee shall be Judicial Security Commander, which may be a Captain, Lieutenant or Sergeant. For the Chief Judge, the designee may be the Trial Court Administrator, Chief Deputy Court Administrator or Manatee County Administrative Judge.

Felony Convictions:

- No prior felony convictions.
- Must not currently be on probation or any other form of supervision involving the legal
- Persons with felony charges/convictions over ten years old may be considered by the Sheriff and Chief Judge on a case by case basis.

Misdemeanor Convictions:

- No prior violent misdemeanor convictions.
- No misdemeanor convictions involving firearms/weapons.
- No misdemeanor convictions involving drug offenses within the last 3 years.
- No other misdemeanor convictions involving charges of moral turpitude within the last 5 years from the date of disposition.
- Must not currently be on probation or any other form of supervision involving the legal
- Persons with misdemeanor convictions over 5 years old may be considered by the Sheriff's Office and Chief Judge on a case by case basis.

Other situations which may result in a denial of access:

- 1. Persons with a history of domestic violence.
- 2. Persons involuntarily admitted under the Baker Act or Marchman Act.
- 3. Persons currently under criminal investigation by the Manatee Sheriff's Office or other law enforcement agency.
- 4. Persons with pending criminal charges or for whom criminal charges are
- 5. Persons known by the Manatee Sheriff's office to be fellow travelers or associates of gang members or known criminals.
- 6. Persons whose immigration status is unknown or unverifiable.
- 7. Persons deemed ineligible by the Sheriff or Chief Judge.

Request for Reconsideration:

Persons denied access to the MCJC based on the criteria set forth above may ask to be reconsidered for access to the MCJC. All requests must be submitted in writing to the Judicial Security Commander, 1051 Manatee Ave. West, 2nd Floor, Bradenton, FL 34205, within ten (10) days of the initial denial.

MANATEE COUNTY SHERIFF'S OFFICE JUDICIAL CENTER BACKGROUND WAIVER Revised 5/10/2013

Date:		Name:				
AKA	:/previous married	(Last) name or maiden	name:	(First)	(M.I.)	
	cy/Company Nam					
Race	Sex:	_ DOB	_ {Social Se	ecurity #		(optional)}
Drive	r's License # and	State,	······································			
Have adjuc	you <u>ever</u> been arrollication withheld	ested? This inclu	des arrests	where charg	es have been dro	opped or found guilt with
If yes	, what for and wha	it was the disposit	iion?			
Have or oth	you ever engaged er institution?	in sexual abuse in	n a prison, ja	il, lockup, co	ommunity confine	ement facility, juvenile facility
force,	you been convicte overt or implied t ?	nreats of force, or	coercion, or	r if the victin	i did not consent	he community facilitated by or was unable to consent or
Have		r administratively	adjudicated	to have enga	aged in the activit	y described above?
Are yo	ou currently under what for?	investigation by	any law enfo	orcement age	ncy for any crime	?
Have : If yes,	ou ever been invo	oluntarily commit	ted for; a Ba	iker Act or N	farchman Act?	
Have	ou ever been a re If yes, w	spondent of a tem	iporary or pe	ermanent rest	raining order/inju	nction?
Are yo	u a U.S. citizen?	If no	ot, are you a	legal alien?	(pleas	se attach legal documents)
Dacker	ordance with Admound and criminal access.	inistrative order 2 history investiga	2008-09.2, thations on all p	ne Sheriff's C persons to w	Office shall conduction the Trial Cou	ct initial and subsequent ort Administrator has granted
finger	ve October 1, 200 Security numbers rints, NCIC/FCIC cial Security Num	checks, clarificat	tion for dupl	intormation i licate names.	related to backgrou	eriff's Office may collect and investigations, to include litary Service.
ACKN and un	OWLEDGMENT lerstand the Waiv	: Ier for Social Secu	urity Number	r Notice as se	do solemnly attest et forth above.	that I have read the above
(App	icant's Signature		(Date)	***************************************	(Witness)	



MANATEE COUNTY SHERIFF'S OFFICE



JUDICIAL CENTER SECURITY ACCESS

Date:								
New	Change	Replacement						
Employee Name:	(Last)	(First)	(M.I.)					
Effective Date of A	Addition or Change:							
SECURITY AREA ACCESS								
Add Remove	e Description		Authorized Time Schedule					
		The same of the sa						
Or								
Duplicate Employee:								
Requesting Supervisor:								
For Judicial Security Only								
Date:								
Judicial Security Approval:								
Date Inputed:								
Operator:								