



MANATEE COUNTY FLORIDA

February 12, 2014

TO: All Interested Bidders
SUBJECT: Invitation for Bids #13-3020CD
Manatee County Hensley Wing 4th Floor I.T. Room Renovation

ADDENDUM #2

Bidders are hereby notified that this Addendum shall be acknowledged on page Bid Form-1 of the Bid Form and made a part of the above named bidding and contract documents. Bids submitted without acknowledgment of the Addendum will be considered incomplete.

The following items are issued to add to, modify, and clarify the bid and contract documents. These items shall have the same force and effect as the original bidding and contract documents, and cost involved shall be included in the bid prices. Bids to be submitted on the specified bid date, shall conform to the additions and revisions listed herein.

1. **CLARIFICATION** of Article's 1.5.1.A thru 1.5.1.D, Site Access, on pages 9 thru 10 of Section 01100 of the Construction Specifications and Sheet L-1 of the Construction Plans:

Every employee of the General Contractor and Sub-Contractors shall be required to go thru background screening before being allowed unsupervised access to the building. It shall be the responsibility of the Contractor to submit a Judicial Center Background Waiver (attached to this Addendum #2) to the Project Manager for every employee or subcontractor employee of the General Contractor before that person is allowed onto the job site. All employees and subcontractor employees shall wear identifying apparel that clearly identifies the company they are working for.

After successful background screening, a limited number of access cards will be issued to the General Contractor's resident superintendent for the purpose of escorting all employees and subcontractors to and from the job site work area. **Failure to abide by security protocols will result in suspension of access cards.**

The Contractor shall coordinate all deliveries with the Project Manager one week in advance of deliveries. Deliveries on Mondays and Wednesdays are discouraged but not prohibited. If the Contractor schedules any deliveries on Mondays and/or Wednesdays then delays are to be expected and no additional contract time will be granted due to such delays.

Deliveries of large items that will not fit on the designated elevator (such as 4 x 8 sheets of drywall) will have to be carried to the 4th floor construction site via the stairwell from the sally port.

The Contractor will not be allowed to keep a construction dumpster on site and shall coordinate weekly staging for debris removal. All debris shall be kept on the 4th floor and removed weekly.

Financial Management Department –Purchasing Division
1112 Manatee Avenue West, Suite 803, Bradenton, FL 34205
PHONE: 941.749.3014 * FAX: 941.749.3034
www.mvmanatee.org

2. **CLARIFICATION** of referenced equipment in Article 1.6.A on page 10 of Section 01100 of the Construction Specifications:

The County Supplied IT Rack with UPS's is located in the approximate area that it will be installed by the successful Contractor as part of Bid Item 26, and is connected to temporary electrical power. The Contractor shall contact the Project Manager for approval prior to moving any part of the IT Rack equipment or the connected power.

The Contractor shall work around the IT Rack equipment and temporary power connection until the Contractor is ready to install the IT Rack in its permanent location, and shall obtain approval from the Project Manager prior to moving equipment.

The following questions were presented by potential bidders at the information conference:

QUESTION #1: Can tools be locked up and left on the 4th floor?

RESPONSE #1: Yes

QUESTION #2: What kind of notice is required for noise (such as drilling through concrete)- and how far in advance?

RESPONSE #2: Contractor shall be responsible for notifying the Project Manager one week in advance of all construction activities to be carried out the following week, and shall notify the owner no less than 72 hours in advance of proposed disruptions.

END OF ADDENDUM #2

Bids will be received at Manatee County Purchasing, 1112 Manatee Avenue West, Bradenton, Florida 34205 until **Tuesday, February 18, 2014 at 3:00 PM.**

Sincerely,

A handwritten signature in black ink, appearing to read "Melissa M. Wendel", followed by a small mark that looks like "for".

Melissa M. Wendel, CPPO
Purchasing Official

Attachment: Judicial Center Background Waiver

CRITERIA FOR SECURITY ACCESS TO THE MANATEE COUNTY JUDICIAL CENTER

Revised 10-13-10

Persons requesting access to the secure areas and 9th floor of the Manatee County Judicial Center (MCJC) must meet the criteria below. For purposes of determining whether criteria is met and for reconsideration requests, the Sheriff and Chief Judge may delegate a designee to approve or deny the requests. For the MSO, the designee shall be Judicial Security Commander, which may be a Captain, Lieutenant or Sergeant. For the Chief Judge, the designee may be the Trial Court Administrator, Chief Deputy Court Administrator or Manatee County Administrative Judge.

Felony Convictions:

- No prior felony convictions.
- Must not currently be on probation or any other form of supervision involving the legal system.
- Persons with felony charges/convictions over ten years old may be considered by the Sheriff and Chief Judge on a case by case basis.

Misdemeanor Convictions:

- No prior violent misdemeanor convictions.
- No misdemeanor convictions involving firearms/weapons.
- No misdemeanor convictions involving drug offenses within the last 3 years.
- No other misdemeanor convictions involving charges of moral turpitude within the last 5 years from the date of disposition.
- Must not currently be on probation or any other form of supervision involving the legal system.
- Persons with misdemeanor convictions over 5 years old may be considered by the Sheriff's Office and Chief Judge on a case by case basis.

Other situations which may result in a denial of access:

1. Persons with a history of domestic violence.
2. Persons involuntarily admitted under the Baker Act or Marchman Act.
3. Persons currently under criminal investigation by the Manatee Sheriff's Office or other law enforcement agency.
4. Persons with pending criminal charges or for whom criminal charges are imminent.
5. Persons known by the Manatee Sheriff's office to be fellow travelers or associates of gang members or known criminals.
6. Persons whose immigration status is unknown or unverifiable.
7. Persons deemed ineligible by the Sheriff or Chief Judge.

Request for Reconsideration:

Persons denied access to the MCJC based on the criteria set forth above may ask to be reconsidered for access to the MCJC. All requests must be submitted in writing to the Judicial Security Commander, 1051 Manatee Ave. West, 2nd Floor, Bradenton, FL 34205, within ten (10) days of the initial denial.

(Witness)



MANATEE COUNTY SHERIFF'S OFFICE



JUDICIAL CENTER SECURITY ACCESS

Date: _____

New

☐

Change

☐

Replacement

☐

Employee Name: _____
(Last) (First) (M.I.)

Effective Date of Addition or Change: _____

SECURITY AREA ACCESS

Add

☐

Remove

☐

Description

Authorized Time Schedule

☐☐

☐☐

☐☐

☐☐

☐☐

Or

Duplicate Employee: _____

Requesting Supervisor: _____

For Judicial Security Only

Date: _____

Judicial Security Approval: _____

Date Inputed: _____

Operator: _____