

MANATEE COUNTY GOVERNMENT
NOTICE OF INTENT TO AWARD
A SINGLE SOURCE CONTRACT

SUBJECT/TITLE	Workforce Software, LLC/Annual Renewal for Workforce Software and Hardware Support	DATE POSTED	MC Website _____
PROCUREMENT REPRESENTATIVE	Brooke Baker, Procurement Team Leader	DATE CONTRACT SHALL BE AWARDED	May 13, 2022
DEPARTMENT	Information Technology Services	REQUISITION NO.	R079266
AUTHORIZED BY	Jacob Erickson, Purchasing Official	SIGNATURE DATE	

NOTICE OF INTENT TO NEGOTIATE FOR AWARD

The Manatee County Procurement Division provides notice of its intent to award a single source contract with a value of \$126,955.00 to Workforce Software, LLC for the provision of Workforce software and hardware support.

ENABLING/REGULATING AUTHORITY

Federal/State law(s), administrative ruling(s), Manatee County Comp Plan/Land Development Code, ordinances, resolutions, policy.

Manatee County Code of Laws

BACKGROUND/DISCUSSION

The Manatee County Procurement Division has completed a due diligence review and intends to procure Workforce software and hardware support from Workforce Software, LLC without conducting a competitive solicitation process for the following reasons:

- The County has been utilizing Workforce software and hardware for its electronic Time and Attendance System since 2008.
- Workforce software and hardware require ongoing renewal and support services.
- Workforce Software, LLC has proprietary rights to Workforce software and hardware.
- Workforce Software, LLC is the sole supplier of Workforce software and hardware.
- There is no alternative to buying the Workforce software and hardware support from Workforce Software, LLC.

Any company that believes it can provide these goods/services must submit detailed information about its goods/services to the Manatee County Procurement Division at purchasing@mymanatee.org no later than May 12, 2022 for evaluation and consideration.