

MANATEE COUNTY GOVERNMENT
NOTICE OF INTENT TO AWARD
A SINGLE SOURCE CONTRACT

SUBJECT / TITLE	Workforce Software, LLC / Annual Renewal for Workforce Software and Hardware Support	DATE POSTED	MC Website _____
PROCUREMENT REPRESENTATIVE	Brooke Baker, Procurement Team Leader	DATE CONTRACT SHALL BE AWARDED	March 30, 2021
DEPARTMENT	Information Technology Services	REQUISITION NO.	R076528
AUTHORIZED BY	Jacob Erickson, Procurement Official	SIGNATURE DATE	

NOTICE OF INTENT TO NEGOTIATE FOR AWARD

The Manatee County Procurement Division provides notice of its intent to award a single source contract with a value of \$126,955.00 to Workforce Software, LLC for the provision of Workforce software and hardware support.

ENABLING/REGULATING AUTHORITY

Federal/State law(s), administrative ruling(s), Manatee County Comp Plan/Land Development Code, ordinances, resolutions, policy.

Manatee County Code of Laws

BACKGROUND/DISCUSSION

The Manatee County Procurement Division has completed a due diligence review and intends to procure Workforce software and hardware support from Workforce Software, LLC without conducting a competitive solicitation process for the following reason:

The County has been utilizing Workforce software and hardware for the electronic Time and Attendance System since 2008. Procuring the annual renewal for Workforce software and hardware from Workforce Software, LLC will ensure compatibility with the County's existing System.

Based upon these and other factors, the County plans to maintain the above referenced System.

Any company that believes it can provide these goods / services, must submit detailed information about its goods / services to the Manatee County Procurement Division at purchasing@mymanatee.org no later than March 29, 2021 for evaluation and consideration.