

MANATEE COUNTY GOVERNMENT

INTENT TO AWARD

ITQ NO./TITLE	23-R081262SB Overhead Garage Door Services	DATE POSTED	MC _____	DS _____
PROCUREMENT REPRESENTATIVE	Stacia Branco, Senior Procurement Agent	PROJECTED AWARD DATE	April 14, 2023	
DEPARTMENT/DIVISION	Property Management Department	AUTHORIZED BY DATE	Jacob Erickson, Purchasing Official	

NOTICE OF INTENT TO AWARD

The Manatee County Procurement Division provides notice of its intent to award a contract with C & D Industrial Maintenance, LLC for the provision of Overhead Garage Door Services.

ENABLING/REGULATING AUTHORITY

Manatee County Procurement Ordinance, Sec 2-26.

BACKGROUND/DISCUSSION

The Property Management Department requested bids from reliable and experienced Contractors for Overhead Garage Door Services on an "as needed" basis. Contractor shall provide maintenance and repairs to existing County garage doors and provide all tools and equipment customary to the trade.

The solicitation was advertised on February 24, 2023 on the Manatee County website and DemandStar. It was also provided to the Manatee County Chamber of Commerce, the Manasota Black Chamber of Commerce, Gulf Coast Builders Exchange and Gulf Coast Latin Chamber of Commerce for release to its members. Responses were received from the following firms:

1. C & D Industrial Maintenance, LLC

EVALUATION RESULTS SUMMARY:

C & D Industrial Maintenance, LLC is the lowest responsive, responsible bidder. A bid tabulation of the results is attached to this Notice of Intent to Award.

The Procurement Division and the Property Management Department recommend award to C & D Industrial Maintenance, LLC.

ATTACHMENTS (List in order of attached)	Bid Tabulation	NAME OF FUNDING SOURCE	Various Accounts / 5010003698-596000
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COST	Estimated Annual Expenditure of \$25,000.00		
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BID TABULATION
No. 23-R081262SB
OVERHEAD GARAGE DOOR SERVICES

Item #	Description	Estimate Annual Quantity	Unit of Measure	C & D Industrial Maintenance, LLC	
				Unit Price	Extended Price
1	Labor rate per hour for regular maintenance services and repairs - per person. (Normal Business Hours, Monday-Friday, 8:00AM -5:00PM, excluding County Holidays) (Some emergencies might fall under normal business hours) (On site time only, travel charges will not be accepted)	100	HOUR	\$125.00	\$12,500.00
2	Labor rate per hour for Emergency/Overtime services - per person. (Hours other than Monday-Friday, 8-5) (On site time only, travel charges will not be accepted)	50	HOUR	\$187.50	\$9,375.00
3	Call out charge for emergency response (If applicable)	10	EACH	\$0.00	\$0.00
4	Contractor percent markup on cost for parts and materials. (Supporting documentation is required when submitting invoices)	20% Markup x 10,000 =			\$2,000.00
Total amount for award purposes only (Items 1 through 4)					\$23,875.00