

**MANATEE COUNTY GOVERNMENT**  
***NOTICE OF INTENT TO AWARD***  
**A SINGLE SOURCE CONTRACT**

<b>SUBJECT/TITLE</b>	Oil and Grease Extractor	<b>DATE POSTED</b>	MC Website _____
<b>PROCUREMENT REPRESENTATIVE</b>	Kelly Driscoll, Procurement Agent I	<b>DATE CONTRACT SHALL BE AWARDED</b>	March 13, 2024
<b>DEPARTMENT</b>	Utilities	<b>REQUISITION NO.</b>	R084144
<b>AUTHORIZED BY</b>	Jacob Erickson, Purchasing Official	<b>SIGNATURE DATE</b>	

**NOTICE OF INTENT TO AWARD A SINGLE SOURCE CONTRACT**

The Manatee County Procurement Division provides notice of its intent to award a single source contract with a value of \$62,587.05 with Biotage, LLC. for the provision of Oil and Grease Extractor.

**ENABLING/REGULATING AUTHORITY**

**Federal/State law(s), administrative ruling(s), Manatee County Comp Plan/Land Development Code, ordinances, resolutions, policy.**

Manatee County Code of Laws

**BACKGROUND/DISCUSSION**

Manatee County Procurement Division has completed a due diligence review and intends to procure oil and grease extractor from Biotage, LLC. without conducting a competitive solicitation process for the following reason(s):

Staff at the Central Laboratory are well versed in the requirments and operations of the Biotage 3100 oil and grease extractor. The new equiptment uses the same consumables and spare parts as current equipment which would allow for uninterrupted performance if a units goes down.

Any company that believes it can provide this good/service, must submit detailed information about its good/service to the Manatee County Procurement Division at [purchasing@mymanatee.org](mailto:purchasing@mymanatee.org) no later than March 12, 2024 for evaluation and consideration.