



Financial Management Department
Purchasing Division
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DATE: June 2, 2015

TO: ALL INTERESTED PROPOSERS

REFERENCE: REQUEST FOR PROPOSAL No. 15-1630CP, Concession Services at Jigg's Landing

ADDENDUM No. 1

Proposers are hereby notified that this **Addendum shall be acknowledged within their proposal** and shall be made a part of the above named Request for Proposal documents as if contained within the original.

The following items are issued to add to, modify, and clarify the Request for Proposals (RFP) documents. These items shall have the same force and effect as the original RFP documents. Proposals are to be submitted on the specified date, on or before the specified time, and shall conform to the additions and revisions listed herein.

The following questions were raised at the Site Visit and Information Conference held at 10:00AM on June 1, 2015.

1. **Question:** Is there A/C units in the four rental cabins? Will the County be installing A/C units in the rental cabins?

Answer: Due to the cost of installing A/C in the rental cabins, the County will not be installing A/C units in the rental cabins. The vendor will be permitted to install A/C units at their expense with prior written approval from the County.

2. **Question:** Has this RFP been advertised previously? If so, why wasn't a vendor selected?

Answer: The County has issued a previous RFP for this location. There were no proposals. The County has revised the RFP to make it less restrictive and add the rental cabins to the RFP.

3. **Question:** Will the County consider a contract term greater than two years?

Answer: The vendor may propose a term longer than two years in their proposal and the County will consider it based on the overall proposal and the investment on the part of the vendor.

4. **Question:** Are Bid Bonds and Performance Bonds required?

Answer: No.

5. **Question:** Will the County be awarding multiple contracts for the services required in the Scope of Services?

Answer: No, the County will award to one vendor. The vendor may use multiple subcontractors to offer the services. All subcontractors will need to be approved by the County.

6. **Question:** Will the County be making any further improvements to the Site?

Answer: The County will not make any further improvements with the exception of possibly providing some refrigeration equipment to the concession building.

7. **Question:** Who will make the reservations for the rental cabins? Who will the revenue from the rental cabins go to?

Answer: The reservation process is negotiable. The County may opt to make reservations through their existing reservation system. The revenue from the rental cabins is negotiable. The vendor should include their proposed revenue share of the rental cabins in their proposal.

8. **Question:** Who maintains the restrooms? What if the fixtures are broken or destroyed?

Answer: The vendor will be responsible for the daily maintenance and cleaning of the restrooms. The County will be responsible for the repair or replacement of broken and/or destroyed fixtures.

9. **Question:** Who will be responsible for the grounds maintenance at the Park?

Answer: This is negotiable.

10. **Question:** Will the County allow an RV on site for the operator to live on site.

Answer: The County will not allow an RV on site.

11. **Question:** Can the vendor store the rental kayaks, paddleboards, etc. to be stored at the Park?

Answer: The vendor must load the equipment on a trailer daily. The trailer may be stored at the Park. Equipment cannot be left laying out when the operation is closed.

12. **Question:** Can the vendor install storage racks for the kayaks, paddleboards, etc?

Answer: No.

13. **Question:** What is the rental rate for the cabins?

Answer: The rate is currently \$40 - \$45 per night. This rate will remain in effect for the first year. Any changes to the rental rate will require approval of the Board of County Commissioners.

14. Question: Will the vendor be required to offer all services in the RFP?

Answer: Ideally, the County would like the vendor to provide all services in the RFP but the vendor does not have to offer all services initially.

All other terms and conditions of Request for Proposal 15-1630CP remain unchanged.

Proposals will be received until **June 29, 2015 at 4:00 P.M.** in the Purchasing Division Conference Room, 1112 Manatee Avenue West, Suite 803, Bradenton, FL 34205.

If you have submitted a proposal prior to receiving this addendum, you may request in writing that your original, sealed proposal be returned to your firm. All sealed Proposals will be opened on the date stated.

Sincerely,



Christine M. Pearson
Contracts Negotiator
MANATEE COUNTY GOVERNMENT

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